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## DOCUMENTS NEEDED TO REGISTER A VEHICLE WITH MUSCOGEE (CREEK) NATION

- 1) Must be an enrolled Creek member, Must present updated Creek Citizenship Card with in jurisdictional address, and live within the 8 county boundary area of Creek Nation.
- 2) Current insurance verification
- 3) Original state title, **NOT A COPY**
- 4) Current Oklahoma driver license/Oklahoma State ID (The license/Oklahoma State ID must have your current jurisdictional address. If the address on the license is out of the 8 county boundary area, you must go and have your license changed to the jurisdictional address.)
- 5) Creek member's name must be shown on the title, either on the front as an owner or on the back as the buyer. (If there is a lien on the title, the Creek member must be on the lien as one of the debtors. If not, you will need to contact the lien holder and get a letter from them stating it is OK to add the Creek member to the title.)
- 6) If the Creek member is unable to come in and register their vehicle, he/she must send a **Notarized** statement giving that individual permission to sign for your Creek tag.
- 7) If the vehicle was purchased from a Dealership/Car-Lot, you **Must** bring in the **Bill of Sale** from the dealer. If purchased from an individual, you must have a Notarized **Bill of Sale**.
- 8) If the vehicle is already registered under the Creek member's name, through the state, and you are wanting to register your vehicle with Creek Nation, you **Must** bring in your state title along with the registration papers from last year or the reminder card you get in the mail stating it's time to renew.
- 9) We **DO NOT accept Salvaged titles newer than 10 years**. Be sure to look at the type of title you have. (shown on the front of your state title)
- 10) If you are a veteran and want the veteran rate, you must provide a **DD 214**, discharge papers. You are **only allowed two (2) vehicles tagged as veteran**.
- 11) If you come in with or provide an out of jurisdiction address, you must present verification. (All of the above must have the Creek member's name on the bill and would have received it in the mail)

**Proof of Address may be:** Utility Bill (Gas, Water, or Electric) \*e-statements **MUST** show in boundaries service address. However: Statements **MUST be within 30 days of current date, MUST show activity and be received in mail at in boundaries address.**

(At the discretion of the Tax Commissioner)

**Renewals:** send in copy of insurance with payment (money order, check or cashier check). You can use our drop box located on the front door or mail to: PO Box 579, Okmulgee, OK 74447. We will process your renewal the same day we receive it and mail it back the next day.

**Title Transfers:** Call to schedule an appointment (918)756-6374 (note: Appointments are approximately 2 weeks out)