

# MUSCOGEE (CREEK) NATION BEYOND the RESERVATION CITIZEN SERVICES



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[MuscogeeNation.com](http://MuscogeeNation.com)

# Hesci!

This guide is a brief summary of programs and services available to Muscogee (Creek) Nation citizens who live beyond our reservation's boundaries. Note that each program may have different eligibility requirements and guidelines. Information included is subject to change without notice. Consult the appropriate departments for details, deadlines and updates. Contact information and many required forms are available on the Nation's website [MuscogeeNation.com](http://MuscogeeNation.com).

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Muscogee (Creek) Nation  
Department Name  
P.O. Box 580  
Okmulgee OK 74447

Muscogee (Creek) Nation Main Phone Line:  
918.732.7600 or 800.482.1979



**PRINCIPAL CHIEF**  
**David W. Hill**



**SECOND CHIEF**  
**Del Beaver**



# CONTENTS

## Community & Human Services

Social Services	2
Hardship Program	2
Medical Travel	2
Tribal Energy Program	2
Natural Disaster	2
Tribal Burial Assistance	2
Food for Funeral Program	2
Mvskoke Nation Youth Services	2
Social Security Program	2
School Clothing Program	3
Office of Child Care (Oklahoma Only)	3

## Education & Training

Employment & Training	4
Tribal Grant	4
Higher Education	4
Undergraduate Grant	4
Special Academic Extra-Curricular Activity Grant	4
Higher Education Scholarship Foundation	4

## Interior Affairs

Cultural Preservation	4
Realty Trust Services	5

## Department of Commerce

Mvskoke Loan Fund	6
Contracting & Employment Support Office (CESO)	6

## Housing Division (Oklahoma Only)

Mortgage Down Payment and Closing Cost Program	6
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## Independent Agencies

Citizenship Board	7
College of the Muscogee Nation	7
Election Board	7
Office of Veterans' Affairs	7

## Executive Cabinet

## National Council Representatives

9





# COMMUNITY & HUMAN SERVICES

## Social Services

**918.549.2880 | [socialservices@MuscogeeNation.com](mailto:socialservices@MuscogeeNation.com)**

The Social Services Department consists of three offices: Social Services, School Clothing Program, and Social Security. Together, the departments provide a total of fourteen programs, which assist with rent or mortgage payments, utility payments, burial assistance, food for funeral assistance, relocation due to a natural disaster, medical travel assistance for children, Individual Indian Monies (IIM) assessments, school clothing grant, and assistance filing for social security and disability.

## Hardship Program

**918.549.2880 | [socialservices@MuscogeeNation.com](mailto:socialservices@MuscogeeNation.com)**

Provides assistance to citizens who experience a break in income or an extenuating circumstance causing a financial hardship beyond the control of the applicant.

Direct-to-vendor payments may be used toward shelter or utility costs up to \$500 per year.

A break in income must not be due to personal fault and may include, but is not limited to: lay off, self-employment loss, medical leave, or loss of child support.

Examples of extenuating circumstances: out of pocket car repairs, medical expenses, separation/divorce, death of household member who contributed income, homelessness, justifiable relocation.

## Medical Travel

**918.549.2880 | [socialservices@MuscogeeNation.com](mailto:socialservices@MuscogeeNation.com)**

Provides assistance to citizens who must travel over 25 miles to receive medical treatment.

Treatment includes, but is not limited to, cancer treatment, dialysis, major surgery, or mothers who deliver prematurely.

Assistance provided includes reimbursement or pre-payment with toll fees, parking fees, gas, food and/or lodging.

Assistance may be paid up to \$2,000 a lifetime. Cancer patients may be eligible up to \$10,000 a lifetime and is considered on a case-by-case basis.

## Tribal Energy Program

**918.549.2880 | [socialservices@MuscogeeNation.com](mailto:socialservices@MuscogeeNation.com)**

Provides assistance to enrolled Muscogee (Creek) citizens with \$600 towards a heating or cooling bill (seasonal program) who are 55 years of age or disabled.

## Natural Disaster

**918.549.2880 | [socialservices@MuscogeeNation.com](mailto:socialservices@MuscogeeNation.com)**

Provides assistance to citizens in the event of a fire, flood, tornado, hurricane, earthquake, etc., to replace clothing, groceries, necessities, furniture, or housing and/or emergency shelter costs. Electronics will not be approved.

Assistance amount varies; applicants must apply concurrently for other resources including the Red Cross.

Payments are made directly to vendor(s). Maximum benefit per event is \$7,500.

Must have disaster report or other documentation of disaster including pictures.

## Tribal Burial Assistance

**918.549.2880 | [socialservices@MuscogeeNation.com](mailto:socialservices@MuscogeeNation.com)**

Provides assistance to families of a deceased enrolled Muscogee (Creek) citizen to help alleviate some of the funeral costs. Assistance is given up to \$4,500. Should services cost less than \$4,500 that amount will be paid. Guidelines apply.

## Food for Funeral Program

**918.549.2880 | [socialservices@MuscogeeNation.com](mailto:socialservices@MuscogeeNation.com)**

Provides assistance to families of a deceased enrolled Muscogee (Creek) citizen with a food voucher of \$500 to approved grocery stores for food costs associated with a funeral, memorial, cultural wake service, or a family dinner. Food for funeral must be used before the time of the funeral service.

## Mvskoke Nation Youth Services

**918.549.2557 | [youthservices@MuscogeeNation.com](mailto:youthservices@MuscogeeNation.com)**

Opportunity Grant to assist enrolled citizens of the Muscogee (Creek) Nation, not more than 24 years of age, with participation in educational activities and non-educational extracurricular activities. Examples include but are not limited to leadership opportunities, athletic or arts competitions, rodeo, and cultural activities, etc.

## Social Security Program

**918.549.2475 | [sortiz@MuscogeeNation.com](mailto:sortiz@MuscogeeNation.com)**

Serves as a liaison between enrolled Muscogee (Creek) citizens and the Social Security Administration office.

Contact the office for guidance in applying for Social Security, Disability, Death Benefits, Medicare, Medicaid, etc.



# COMMUNITY & HUMAN SERVICES

## School Clothing Program

**918.549.2473 | [schoolclothing@MuscogeeNation.com](mailto:schoolclothing@MuscogeeNation.com)**

A grant of \$200 for Head Start through 5th grade and \$250 for 6th grade through 12th grade, once per program year (assistance is based on funding availability). Homeschooled children ages 5 to 18 may be eligible.

- Student(s) must be enrolled as a citizen with Muscogee (Creek) Nation.
- The parent/guardian applying for the child must be the custodial parent, legal guardian, foster parent or caseworker at the time the application is processed in the school clothing office.
- Student(s) must be 3 years of age or older and must be enrolled in Head Start or Pre-K through the 12th grade at the time the application is received. Head Start or Pre-K cannot be pre-enrolled or on a waiting list. Homeschool students must be 5-18 years of age.
- Receipts must be provided within 90 calendar days of the date on the check.
- Guidelines apply.

## COLLEGE/TECHNICAL SCHOOL

A grant of \$150 once per program year (assistance is based on funding availability).

- Student(s) must be an enrolled citizen with the Muscogee (Creek) Nation.
- Student(s) must be 24 years of age or younger.
- Currently enrolled and attending full-time college/technical school (cannot be pre-enrolled).
- Pursuing an undergraduate education or certification.
- Student must sign the application.
- Receipts must be provided within 90 calendar days of the date on the check.
- Guidelines apply.

## Office of Child Care (Oklahoma only)

**918.732.7680 | 800.205.3705**

**[jahtone@MuscogeeNation.com](mailto:jahtone@MuscogeeNation.com)**

Child Care Assistance serving Muscogee (Creek) Nation citizens who reside within our boundaries and within 100-mile radius of the Muscogee Nation and other Native American who reside within the boundaries of the Muscogee Nation.





# DEPARTMENT of EDUCATION & TRAINING

## Employment & Training

**918.732.7773 | [eta@MuscogeeNation.com](mailto:eta@MuscogeeNation.com)**

A grant for enrolled Muscogee (Creek) Nation citizens attending accredited vocational institutions nationwide. An incentive is also available for students who obtain the required grade point average. High school students enrolled concurrently at public universities or technical schools are also eligible for assistance.

## Higher Education

**918.732.7688 | [higher@MuscogeeNation.com](mailto:higher@MuscogeeNation.com)**

The department administers three grant programs for students pursuing an Associate's or Bachelor's degree from an accredited college or university: post graduate programs for masters or doctoral students.

**NEW STUDENTS ONLY:** Applications and required materials are due in the office by the following dates:

### UNDERGRADUATE APPLICATION DEADLINES

- Fall Semester 6/1
- Spring Semester 12/15

### POST GRADUATE APPLICATION DEADLINES

- Fall Semester 9/9
- Spring Semester 12/15

### UNDERGRADUATE GRANTS

- Tribal Funds Grant will be awarded to enrolled citizens attending an accredited college or university with no blood minimum quantity required. Funding does not require Pell-eligibility. The award amount will be determined by the number of hours in which student is enrolled up to a maximum of 18 hours.
- Creek Nation of Oklahoma Scholarship (BIA) Grant has no minimum blood quantum required, limited to Pell-eligible undergraduate students only. Funding is determined by financial needs established by the student's college/university.
- The Tribal Incentive Grant is for citizens who meet the grade point requirement of 3.0 or better. Students will be funded up to 10 semesters or 150 credit hours, whichever comes first.

## Special Academic Extra-Curricular Activity Grant

**918.732.7727 | [shwahnee@MuscogeeNation.com](mailto:shwahnee@MuscogeeNation.com)**

A one-time supplemental funding for students who have exhausted all other funding sources for their needs (examples: tutoring, tuition, testing fees, supplies, senior items, laptop (does not include personal expenses)).

## Higher Education Scholarship Foundation Program

**918.732.7754 | [foundation@MuscogeeNation.com](mailto:foundation@MuscogeeNation.com)**

The Scholarship Foundation Program is a Muscogee (Creek) Nation tribal government non-profit program qualified under Section 7871(a) of the Internal Revenue Service Code. All contributions to the Scholarship Foundation Program are tax deductible to the extent allowed by law. More than 30 competitive scholarships of various amounts are available in the spring and fall semesters. Visit the program's website for more information. [creeknationfoundation.org/scholarships](http://creeknationfoundation.org/scholarships)

# DEPARTMENT of INTERIOR AFFAIRS

## Cultural Preservation

**918.732.7758 | [ofreeman@MuscogeeNation.com](mailto:ofreeman@MuscogeeNation.com)**

Library/Archives/Genealogy

Under the direction of the Office of Cultural and Historical Preservation Office, the Muscogee Nation Library/Archives addresses the research and information needs of both citizen and non-citizens engaging in serious inquiry into Muscogee culture and history. The Library/Archives houses a collection of over 1,600 volumes of reference materials, an almost complete set of Bureau of American Ethnology reports and bulletins, and 730 reels of microfilmed records of the Muscogee (Creek) Nation from 1828 to 1840. Included in the collections are the Final Dawes Rolls of the Five Civilized Tribes and the Grant Foreman collection of Oklahoma Pioneer Histories. Due to the fragile condition, one of a kind, or limited availability of most works, all Muscogee Nation Library/Archival collections are non-circulating.



# DEPARTMENT of INTERIOR AFFAIRS

## Realty Trust Services

918.732.7713 | [realtytrustservices@MuscogeeNation.com](mailto:realtytrustservices@MuscogeeNation.com)

Provide recommendations and related services to individuals in the management of Indian Trust and Restricted Land situated within the Muscogee (Creek) Nation. The primary goal is to ensure that clients do NOT lose their land as a result of any activity that can be prevented by providing proper assistance in the management of their restricted Indian land. An ancillary goal is to maximize the dollar value our clients receive in return for the use and sale of their restricted and trust land. Realty Trust Services assists the Muscogee (Creek) Nation and its citizens in the transfer of land title to the United States of America in Trust, thus expanding the land base of the Nation and its citizens.

### PROGRAMS

- **Trust Probates**

Inventories for Probates

Specialist prepares the documentation to distribute to any property or ILM funds

- **Removal of Restrictions Mortgage approval**

- **Advices on surface property**

- **Leases: Agricultural, Hunting, Business**

- **Right-of-Way**

Specialists negotiate and prepare documentation for easements, service line agreements, and revocable permits

- **On-site inspections**

Lease compliance

Trespass

O & G inspections as requested by BLM/BIA or landowners

- **Surveys for Restricted/Trust Properties Only**

- **Appraisals for Restricted/Trust Properties Only**

- **LTRO (Land Title Records Office)**

TAAMS conversion

Title status reports for clients

- **Environmental**

Fee-to-Trust only

- **Answer quiet title suits**





# DEPARTMENT of COMMERCE

## Mvskoke Loan Fund (Oklahoma Only)

**918.549.2608 | [ccoburn@MuscogeeNation.com](mailto:ccoburn@MuscogeeNation.com)**

The Mvskoke Loan Fund was established to foster the entrepreneurial growth of Native citizens throughout the state of Oklahoma. The Mvskoke Loan Fund provides training and technical assistance to those starting a new business or expanding an existing business. Business assistance may include: advice on business structure, business plan development and general financial management. Assistance in preparing materials for a loan is provided.

## Contracting & Employment Support Office (CESO)

**918.549.2966 | [ceso@MuscogeeNation.com](mailto:ceso@MuscogeeNation.com)**

Established to remove barriers to employment for Native Americans and to support the growth of Native American owned businesses. Employment support is available to Muscogee citizens living within and outside the Muscogee (Creek) Nation Reservation boundaries. CESO also maintains a job bank for citizens seeking employment. Employers who are 51% Native American owned can apply for CESO certification in order to receive preference in Muscogee (Creek) Nation procurement.

## HOUSING DIVISION

### Mortgage Down Payment and Closing Cost Program (Oklahoma Only)

**918.549.2563 | 918.549.2500**

**[housing@MuscogeeNation.com](mailto:housing@MuscogeeNation.com)**

For Native American families living within the state of Oklahoma who are first-time home buyers.

Grant assistance for down payment and closing costs.

Applicants qualified through NAHASDA program guidelines will be referred to a HUD-certified lender.



# INDEPENDENT AGENCIES

## Citizenship Board

**918.732.7941 | citizenship@MCN-citizenship.com**

The Citizenship office is governed by a five-member Citizenship Board. The mission of this office is to verify the lineage of descendants of persons listed on the 1906 Dawes Roll. The office assists with obtaining citizenship replacements cards, CDIB cards, and enrollment applications, provided all required documentation is received.

The criteria for citizenship is that applicants must be Creek by blood and trace back to a direct ancestor listed on the 1906 Dawes Roll by issuance of birth and/or death certificates. Example: If applicant's parent is enrolled as of 1981, the Citizenship Office will then review the submitted documents for the parent's enrollment as well as the entire lineage of the original enrollee. However, if tracing back to an ancestor on the 1906 Dawes Roll, the death certificate of the original enrollee and birth certificates and/or death certificates with supporting documents of each person thereafter leading up to the applicant are required.

Citizenship applications may be obtained from MuscogeeNation.com, mail, email, or at the Citizenship Offices located in Okmulgee and Jenks, Oklahoma.

## College of the Muscogee Nation

**918.549.2800 | cmn.edu**

The College of the Muscogee Nation is the institution of higher education for the Muscogee (Creek) Nation emphasizing native culture, values, language and self-determination. The College provides a positive learning environment for tribal and non-tribal students as citizens of a tribal and global society supported by teaching excellence and offers exemplary academic programs that meet student, tribal, and societal needs. Through instructional quality and visionary leadership, the College of the Muscogee Nation encourages lifelong learners, for personal growth, professional development, and intellectual advancement.

## Election Board

**918.732.7631/7736 | election@muscogeenation.com**

The Election Office is governed by a five-member board, which holds monthly meetings in the Solomon McCombs building conference room the second Monday of every month at 6:30 PM. The election board conducts the Muscogee (Creek) Nation elections according to the election codes, Title 19 of the Muscogee (Creek) Nation code and enforces the election codes in a responsible, impartial, and unbiased manner. The board informs all enrolled registered voters of elections and promotes voter registration throughout the Muscogee (Creek) Nation's eight districts, as well as to the absentee voters outside the Muscogee (Creek) Nation boundaries.

### VOTER ELIGIBILITY

Enrolled Citizen at least 18 Years of Age

Completed Registration Form found at muscogeenation.com or by contacting the Election Board staff by phone, mail, or visit the office.

If you are not a registered voter of the tribe, contact the Election Board to receive a voter's registration form by mail or visit the Election Board office located at the main complex across from the reception desk. We will need a copy of your tribal enrollment card.

### VOTER ADDRESS

All Muscogee (Creek) Nation registered voters (precinct and absentee voters), contact the Election Board office to make sure your voter information is up to date. If you have moved, inform our office of the new address. If you know of any voter who is deceased, contact our office so that he or she can be removed from our files.

## Office of Veterans' Affairs

**918.732.7739 | gwind@MuscogeeNation.com**

Assists Muscogee veterans in securing all earned benefits and services from the U.S. Department of Veterans' Affairs and the Oklahoma Department of Veterans' Affairs.

The Office continually builds and displays, inside and outside of the Veterans' building/museum, lasting reminders of the sacrifices and contributions of Muscogee veterans. Open to the public during office hours.

# EXECUTIVE CABINET

## Chief of Staff

Jeff Fife  
918.732.7895 | jfife@MuscogeeNation.com

## Attorney General

Geri Wisner  
918.295.9720 | gwisner@mcnag.com

## Secretary of Community & Human Services

Miranda Carman  
918.549.2551 | mcarman@MuscogeeNation.com

## Controller (Acting)

Patricia Kilian  
918.732.7930 | pkilian@MuscogeeNation.com

## Secretary of Education & Training

Kaila Harjo  
918.732.7747 | kharjo@MuscogeeNation.com

## Secretary of Health

Shawn Terry  
918.756.0310 | shawn.terry@CreekHealth.org

## Secretary of Housing

Nadie Beauty  
918.549.2517 | nbeauty@MuscogeeNation.com

## Secretary of Interior Affairs

Jesse Allen  
918.549.2515 | jallen@MuscogeeNation.com

## Lighthouse

### Tribal Police Department

Chief Richard Phillips  
918.732.7799 | rphillips@MuscogeeNation.com

## Secretary of the Nation & Commerce (Acting)

Zechariah Harjo  
918.549.2767 | zharjo@MuscogeeNation.com

## Deputy Tax Commissioner

Mary Mashunkashey  
918.756.6374 | mmashunkashey@MCNTax.com

## Tribal Administrator

Shane Holuby  
918.549.2971 | sholuby@MuscogeeNation.com

## Director of Veterans' Affairs

Grover Wind  
918.732.7739 | gwind@MuscogeeNation.com

## Gaming Commissioners

Christopher T. Combs  
Skye D. McNiel  
Barry Brandon  
Tracy Burris, Executive Director  
(Point of contact for Gaming Commission)  
918.995.8400 | tracy.burris@mcn-opg.com





# MUSCOGEE (CREEK) NATIONAL COUNCIL

Session *Pale-Hokkolen Eshokkolehkakat* (22nd) 2022-2023

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## Speaker William Lowe

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## Charles McHenry

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## Darrell Proctor

McIntosh District – Seat A

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## Mark Randolph

Wagoner/Rogers/Mayes District – Seat B

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All Representatives' numbers are mobile numbers.





[beyondthereservation@MuscogeeNation.com](mailto:beyondthereservation@MuscogeeNation.com)



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## THE MUSCOGEE NATION

P.O. Box 580 | Okmulgee OK 74447

918.732.7600 | 800.482.1979

[MuscogeeNation.com](http://MuscogeeNation.com)