

INSTRUCTIONS FOR COMPLETING THE DRIVEWAY REPAIR APPLICATION

This application is for the maintenance of accessible driveways for Muscogee (Creek) Nation enrolled tribal members and property owners, who reside within the territorial jurisdiction of the Muscogee (Creek) Nation. This program addresses the needs of the Muscogee (Creek) Nation citizens, to repair or replace existing driveways. The selection of eligible families/individual's to participate in this program will be made by the Tribal Driveways program manager. Selection shall be based on all the factor's contained in the application, an on-site inspection of the land/property, and the amount of funding currently available to the Tribal Driveways.

Individuals wishing to apply for assistance should submit the foregoing application to:

**Muscogee (Creek) Nation
Attn: Tribal Driveways
P.O. Box 580
Okmulgee, OK. 74447**

PLEASE RETURN COPIES OF THE FOLLOWING DOCUMENTS ALONG WITH YOUR APPLICATION:

- **Copy of Creek citizenship card. (Current/updated physical address.)**
- **Copy of Driver's License/Oklahoma ID. (Current/updated physical address).**
- **Copy of Warranty Deed to property in your name.**
- **Copy of utility bill to show proof of residence.**
- **Signature required on bottom of page.**

FOR PRIMARY (MAIN) DRIVEWAY ENTRANCE ONLY.

Failure to include any of the above listed information will delay the application process and the applicant will be notified by mail. Once inspected, applicants will receive an on-site inspection letter by mail.

ELIGIBILITY: Will be limited to no more than one (1) service every four (4) years for the property seeking services. Tribal Driveways will do the repair work on driveways at no charge. Each project will be limited.

PRIORITY: Will be given to the elderly, applicants who are suffering from a severe health problem, handicap permanent disability and driveways that are rapidly deteriorating.

SERVICES DO NOT INCLUDE: LANDSCAPE, BLACKTOP, CIRCLE DRIVEWAYS, CONCRETE, BRIDGES OR BUILDING NEW DRIVEWAYS. YOU MUST OWN AND LIVE ON THE PROPERTY AND HAVE AN EXISTING DRIVEWAY TO BE ELIGIBLE. If eligible, everyone will be served.

Please be patient and we will get to you as soon as we can. The waiting period for this program could be approximately six (6) months to a year.

I HAVE READ AND UNDERSTAND THE INSTRUCTIONS FOR THE TRIBAL DRIVEWAYS APPLICATION. (APPLICANT'S SIGNATURE) _____

MEDICAL INFORMATION

Does anyone in your family who was listed as a permanent resident on page 1 of this application suffer from a severe health problem, handicap or permanent disability? If yes, please provide the name, relationship and brief description of said problem and attach certified documentation (Doctor's statement describing the ailment) to this application.

LAND INFORMATION

Do you **own** the property on which you need work performed on? _____

Do you presently **live** on the below described property? _____

Please state the legal description of the property. (Please include a copy of the deed.)

Please give directions and general location to your home or area where work is to be performed:

Describe briefly the work that you are requesting. (Material only, materials, equipment and labor, gravel, etc.) _____

What is the approximate length of the driveway? _____

APPLICANT'S CERTIFICATION:

I CERTIFIED THAT ALL OF THE ANSWERS GIVEN ARE TRUE, COMPLETE, AND CORRECT TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THAT ANY FALSE INFORMATION GIVEN WILL CAUSE AUTOMATIC DENIAL OF MY APPLICATION.

Applicant's Signature

Date

Spouse's Signature

Date

TREE LIMB AGREEMENT

In some instances, the removal of branches, limbs and/or an entire tree is necessary due to it's interference in the widening, graveling and clearing of ditches for repair or replacement services. The purpose of the removal is to allow easier access for equipment and to allow extra sunlight to keep the driveway dry.

The above will need to be removed by either the landowner (the person requesting driveway repair services) or the Tribal Driveways Program will provide removal upon the signature of the landowner.

If an objection is made to removal, please state the objection below.

Because of the above reason (s), I object to the removal of branches, limbs and/or an entire tree so that the requested driveway repair can be completed.

Applicant's Signature

Date

I do not object to the removal of branches, limbs and/or an entire tree so that the requested driveway repair can be completed.

Applicant's Signature

Date

Tribal Driveways Representative Signature

Date