

ADDITIONAL REQUIRED ITEMS TO BE SUBMITTED FOR A COMPLETED APPLICATION:

- Copy of Muscogee (Creek) Tribal Citizenship Card
- f Education Program Degree Plan / Plan of Study
- f Copy of Official Transcript showing Bachelor's Degree Earned
- f Letter of Acceptance to the Graduate Program
- f Class Schedule
- f Must Complete Online Graduate Application

CONTINUING STUDENTS: OFFICIAL TRANSCRIPTS DEADLINES

FALL SEMESTER TRANSCRIPTS ARE DUE BY JANUARY 31ST
SEMESTER TRANSCRIPTS ARE DUE BY JUNE 30TH

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ALL Students on our Higher Education Grant / Scholarship Programs are responsible for:

Submitting all OFFICIAL Transcripts and required documentation to the Post- Graduate Grant Program Coordinator by the deadlines;

*****Failure to meet requirements may delay or exclude students from funding.**



ATTENTION STUDENTS!!!



Please be aware that the Post Graduate Tribal Grants are distributed by direct deposit to your bank account.

- 1) **If you have fully completed your Higher Education supplemental grants application**, please submit your banking information on the banking update form that will be included on your Automated Workflow email. Complete the form and submit to your grant advisor ASAP.
- 2) **If you do not have a bank account:** Please contact the Higher Ed office at (918) 732-7661 or by email at highered@muscogeenation.com.

***PLEASE NOTE

- Be sure your information on the bank application is legible for the bank review process. If your information is not legible, it may delay the process of your tribal grant award.

Mvto for your cooperation! If you have any questions, please contact your assigned grant coordinator or the Higher Education Department.

Post- Graduate Grant Coordinator Information:

Christine Durden
Officer Manager

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mataylor@muscogeenation.com

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FREQUENTLY ASKED QUESTIONS:

Q. *How do I get an Application?*

A. All applications are available online **ONLY** during enrollment dates at:

<https://www.muscogeenation.com/higher-education/>

***Fall Semester Applications are open March 1st to August 1st

***Spring Semester, Summer Session Applications are open November 1st to December 15th

Q. *How do I know if I will receive a grant/scholarship?*

A. If approved, the Higher Education office will notify you with an award letter.

Q. *Do I apply each semester or each academic year?*

A. You only need to apply one time. However, you do have to send your official transcript at the end of each semester, along with a schedule to continue eligibility

Q. *What are Academic Probation and Grant Suspension statuses?*

A. Academic Probation occur when: a student earns less than a 3.0 GPA, but at least 2.5 GPA, during the semester; or, student drops three credit hours during the semester in which they were funded.

A.1 Grant Suspension will occur when; students drops below 2.5 GPA during the semester; student that drops more than three credit hours during the semester in which the student received funding; and, student who withdraws (officially or unofficially) without valid reason (medical, personal, etc.).

Q. *In case a student is on Academic Probation or Grant Suspension, what are the procedures for reinstatement?*

A. Reinstatement will occur after student completes the following semester without tribal grant funding and meets required hours and required GPA. The required hours will be determined based on students' previous award amount. Student awarded for full time hours (9+ hours) will be required to complete full time hours during the suspended term; while students that were awarded for part time hours (8 hours or less) will be required to complete part time hours during suspended term.

Q. *Does Higher Education fund students for additional associates, bachelors, etc.??*

A. No. The Department of Higher Education only funds ONE degree- one associates, one- bachelors, etc.

B. The Department of Higher Education does NOT provide funding for additional, second degrees (2nd associate's, 2nd bachelor's, 2nd master's, etc.) regardless if a student's first degree was not funded by the Higher Education program.

Q. *When are the Post Graduate (Master's Grant) awards distributed?*

A. Awards are distributed year-round; most students should expect awards at mid-semester. Additionally, students need to continue researching and applying for scholarships and grants with their institution and other third party organizations (ex. The American Indian Graduate Center).