



4Q | 23

Prepared by the Principal Chief  
Muscogee (Creek) Nation Executive Branch

Submitted to the National Council  
Muscogee (Creek) Nation Legislative Branch

FY 2023 Quarterly Report

---



# *Muscogee (CREEK) Nation*

*Executive Office*

October 24, 2023

Speaker William Lowe and Members of the Muscogee (Creek) National Council:

I am pleased to present the Muscogee (Creek) Nation Executive Branch FY 2023 Fourth Quarterly Report. The report includes performance during this past year and goals shared by the departments. My goal is to allow our citizens to see areas where improvement has been made, and to objectively measure our improvements this year.

I appreciate the Nation's departments for their hard work during this pandemic and in compiling this report. It is a great honor to serve the people of this great Nation. I invite further input from the staff and from the National Council for future reports that reflects an even better job of providing information you need in preparing.

Mvto!

A handwritten signature in cursive script that reads "David W. Hill".

David W. Hill  
Principal Chief

FY 2023 FOURTH QUARTERLY REPORT  
July 1, 2023 – September 30, 2023

---

*Table of Contents*

<b><u>DEPARTMENT OF THE TREASURY</u></b> Patricia Kilian, Controller	Page 1
<b><u>DEPARTMENT OF JUSTICE</u></b> Geri Wisner, Attorney General	Page 2
<b><u>DEPARTMENT OF THE ADMINISTRATION</u></b> Shane Holuby, Tribal Administrator	Page 3
<b><u>DEPARTMENT OF HEALTH</u></b> Shawn Terry, Secretary of Health	Page 10
<b><u>DEPARTMENT OF COMMUNITY &amp; HUMAN SERVICES</u></b> Samuel Deere, Acting Secretary of Community & Human Services	Page 13
<b><u>DEPARTMENT OF EDUCATION, EMPLOYMENT AND TRAINING</u></b> Kaila Harjo, Education, Employment & Training Secretary	Page 16
<b><u>DEPARTMENT OF INTERIOR AFFAIRS</u></b> Jesse Allen, Secretary of Interior Affairs	Page 22
<b><u>DEPARTMENT OF CULTURE AND HUMANITIES</u></b> RaeLynn Butler, Acting Secretary	Page 30
<b><u>SECRETARY OF THE NATION</u></b> Zechariah Harjo, Secretary of the Nation	Page 33
<b><u>SECRETARY OF COMMERCE</u></b> Guy Barker, Acting Secretary of Commerce	Page 35
<b><u>DEPARTMENT OF HOUSING</u></b> Jeff Fife, Chief of Staff/Acting Secretary of Housing	Page 37
<b><u>INDEPENDENT STATUTORY EXECUTIVE AGENCIES</u></b>	
<b>Lighthouse Administration</b> Richard Phillips, Lighthouse Police Chief	Page 39
<b>Office of Tax Commission</b> Mary Mashunkashey, Tax Commissioner	Page 41
<b>Office of Public Gaming</b> Tracy Burris, Executive Director	Page 43
<b>Muscogee Nation Businesses, LLC</b> Vivian McCutchen, CEO	Page 46
<b>Office of Veterans Affairs</b> Grover Wind, Veterans Affairs Director	Page 48
<b><u>INDEPENDENT CONSTITUTIONAL EXECUTIVE AGENCIES</u></b>	
<b>Mvskoke Media</b> Angel Ellis, Director	Page 49
<b>Citizenship Board</b> Nathan Wilson, Citizenship Board Director	Page 50
<b>Election Board</b> Nelson Harjo Jr., Office Manager	Page 51
<b>College of the Muscogee Nation Board of Regents</b> Monte Randall, President	Page 52

**DEPARTMENT OF THE TREASURY – Patricia Kilian, Controller**

Accomplishments:

During the fourth quarter, the Treasury Department issued **33,909** accounts payable checks (**23,874** Tribal and **10,035** Health) totaling **\$128,588,171**. The volume of accounts payable checks increased **10,936** for this quarter. The Office of Management and Budgets issued **450** travel authorizations (**407** Tribal and **43** Health) and **500** purchase orders (**300** Tribal and **200** Health). There were **3,110** employees at the end of the quarter (**1,835** Tribal and **1,275** Health) compared to **3,006** for the previous quarter. Total payroll costs for this quarter were **\$36,196,632**.

The Muscogee (Creek) Nation (MCN, or the Nation) had **156** federal grants/contracts at the end of this quarter.

At the end of this quarter the permanent fund had **\$476,092,963** which decreased from the previous quarter amount of **\$489,966,501**.

Gaming distributions are received by the 15th of each month and reserved for future fiscal years operating costs. Gaming distributions decreased **\$3,419,625** for the periods indicated below. Below is a breakdown of the gaming revenue received from June, 2023 through August, 2023 (Q4 FY 2023) and the same period for the prior fiscal year (Q4 FY 2022).

**Gaming Distributions**

	<b><u>Q4 FY 2023</u></b>	<b><u>Q4 FY 2022</u></b>
Tulsa	\$ 16,073,003	\$ 19,867,721
Muskogee	4,830,202	\$ 4,346,046
Duck Creek	3,327,774	\$ 3,294,088
Checotah	1,804,465	\$ 1,970,520
Okmulgee	1,295,609	\$ 1,186,878
Eufaula	628,216	\$ 592,553
Bristow	353,289	\$ 565,544
Holdenville	265,920	\$ 216,423
Okemah	63,488	\$ 21,817
	<b><u>\$ 28,641,967</u></b>	<b><u>\$ 32,061,592</u></b>

**DEPARTMENT OF JUSTICE – Geri Wisner, Attorney General**

The Department of Justice provided numerous services for the fourth quarter of 2023 and continues to increase its caseload as it takes on new responsibilities and personnel.

**Number of Cases Opened**

Consultation and Advice Files	111
Civil/Litigation	8
Adult Protective Services	0
State Juvenile Deprived/Adoptions	35
Tribal Juvenile	
Deprived/Delinquent/Adoptions	11
Criminal Felonies	509
Criminal Misdemeanors	332
Investigations	7
Traffic Tickets	376

**Number of Cases Closed**

Consultation and Advice Files	49
Civil/Litigation	0
Adult Protection Services	0
State Juvenile Deprived/Adoptions	0
Tribal Juvenile	
Deprived/Delinquent/Adoptions	12
Criminal Felonies	48
Criminal Misdemeanors	74
Investigations	7
Traffic Tickets	104

**Legal Services Cases Opened**

Uncontested Guardianships	13
---------------------------	----

**Number of Cases Closed**

Uncontested Guardianships	0
---------------------------	---

**Child Support**

Number of Child Support Cases Opened	125
--------------------------------------	-----

Number of Child Support Cases Closed	53
--------------------------------------	----

Collections    \$\$779,884.64

**DEPARTMENT OF THE ADMINISTRATION – Shane Holuby, Tribal Administrator**

The Department of Administration consists of several departments including Human Resources, Information Technology, Fleet Management, General Services Administration, and Facilities. These departments provide services, support, and information to Muscogee (Creek) Nation employees and tribal citizens.

**Office of Human Resources – FY 2023 4<sup>th</sup> Quarter Report**

The Office of Human Resources is committed to providing effective human resource management by developing and implementing policies, programs, and services that contribute to the Muscogee (Creek) Nation’s strategic goals. We provide exemplary customer service and promote a fair, equitable, ethical, and quality working and professional development environment by competent and courteous staff. Our vision is to be recognized as a preferred employer and provide results-oriented human resources policies and services.

The Office of Human Resources is comprised of the following divisions: Recruitment & Retention, Training & Development, Labor Relations, Benefits Administration & Personnel Administration. We are tasked with onboarding new hires, training, policy development and enforcement, benefits administration, leave management, workers’ compensation administration, performance management administration, employee records retention and labor relations. Human Resources is a resource for both employees and management. Staff perform their roles unbiased and professionally.

<b><u>Department/Tribe Statistics</u></b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>Total</b>
<b>Active Employees</b>	1300	1301	1307	
<b>Active Summer Youth</b>	279	148	138	
<b>Recruitment/Retention</b>				
• New Hires	19	35	19	73
• Open Positions	30	55	22	107
• Transfers processed	34	9	13	56
• Terminations (w/WIA)	34	9	13	56
• Employment Applications received	597	571	558	1726
<b>Administration</b>				
• Timesheets processed (w/summer youth)	3088	2699	2630	8417
• Direct Deposit/W-4 processed	134	119	104	357
• PARs processed	131	79	39	249
• Drug Tests completed	22	35	20	77
• Background Checks completed (including Election & Caregiver Program)	71	33	21	125
• Invoices processed	16	18	29	63

**Department Accomplishments**

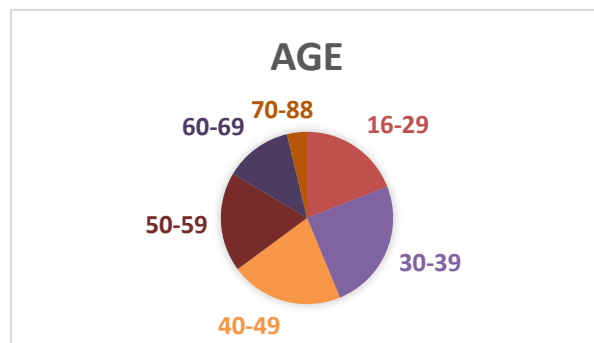
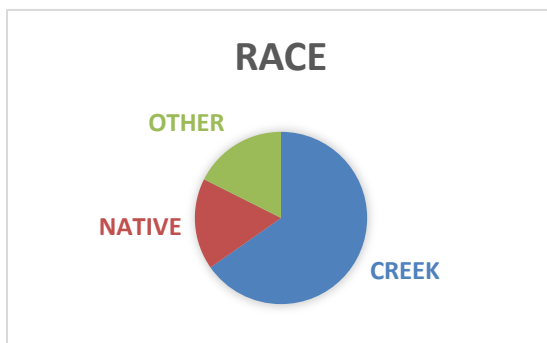
- The 2022 Employee Service Luncheon took place at River Spirit Casino, honoring 69 Tribal employees in August. Over 100 individuals attended to celebrate our employee’s years of service milestones.
- Recruitment staff participated at the SRO Resource Program Fair and OKC Resource Center event in September. The programs were well attended.
- Human Resources and Employment & Training departments collaborated to host a Career/Resource Fair in September. There were 40 MCN program booths and over 100

attendees.

- Two Human Resource staff members attended the 27<sup>th</sup> Annual NNAHRA Conference in Phoenix, AZ. They obtained a wealth of knowledge and information which they will present at an in-service to all HR Department personnel.
- Benefits Open Enrollment meetings were held in August at various MCN facilities.

**Fiscal Year 2023 Fourth Quarter Summary**

	AGE	EMPLOYEES
<b>CREEK</b>	16-29	161
	30-39	210
	40-49	176
	50-59	156
	60-69	114
	70-79	37
	80-100	6
	<b>TOTAL</b>	<b>860</b>
<b>AMERICAN INDIAN</b>	16-29	47
	30-39	62
	40-49	54
	50-59	30
	60-69	21
	70-79	3
	<b>TOTAL</b>	<b>217</b>
<b>OTHER</b>	16-29	41
	30-39	51
	40-49	46
	50-59	58
	60-69	31
	70-79	3
	<b>TOTAL</b>	<b>230</b>
<b>TOTAL EMPLOYEES</b>	<b>1307</b>	



## **Information Technology – FY 2023 4<sup>th</sup> Quarter Report**

The MCN IT staff provides technology-based services, in the most cost-effective manner to facilitate MCN services. MCN, IT has a staff of twenty (22) employees and offers support for all MCN locations on campus and remote offices. MCN-IT provides desktop and network support to 1200 employees inclusive of multiple custom-built applications. MCN, IT supports 14 remote network (MPLS) locations, community centers and remote Tribal programs.

### **Accomplishments:**

**Salesforce CRM** –Salesforce is the Nation’s approved cloud-based software as a service (SaaS) solution, which is used as our CRM (Customer Relational Management) system. This software allows the Nation to host on-line applications to our Citizens for convenience and expeditious payment processing. The objective to implement a digital workforce and in the process centralize data through technology is to continue to save costs; and in turn provide services digitally to citizens expediting the application process.

### **Camp House Applications:**

In FY23 MCN IT applications development implemented (8) eight new applications increasing total online applications to (26) twenty-six

20,320 applications were processed via Camp House Portal in FY23

IT projects consisted of relocating campus fiber in preparation of the Master Plan construction; project completed September 2023. The tasks required a fiber bore and fiber relocation for the Federal Roads project along Hwy 75. Additionally, the campus fiber required a reroute off of the southwest campus to accommodate the Master Plan construction to avoid fiber cuts and loss of network. Both projects are complete and pose no network risks to the construction of the master plan.

### **Network Implementations:**

**Cultural Preservation** - Moved to RPI property; MCN IT added a 1gig network connection, low voltage cabling and hardware for program relocation to new facility

**Family Violence/CFS** - OKMDHS property required MCN IT network construction to prep the building for network access. Property required (90) ninety low voltage runs, network equipment, Wi-Fi, and circuit installation. The network turn up is September 28; the network build will accommodate up to 90 staff to relocate.

**OKC Resource Center** - The OKC Resource Center was upgraded to a network capable to accommodate high volume traffic and adequate bandwidth to easily manage program events

**Lighthorse** - Redundant network for LH to go-live is September 28, 2023; currently the primary network connection is via COX Communications and secondary provider is ATT this will provide a fluid connection for high availability.

Security Awareness Training provided to all staff resulted in (83%) eighty-three percent overall passing percentage, up by 20% from the previous year.

IT staff are required to obtain an IT certification relative to their job description in turn promoting career advancement and strong technical support analyst. This training initiative for FY23 resulted in MCN IT staff completing (17) seventeen training courses for MCN IT.

The Nation’s live streams will have “Closed Captioning” for hearing impaired viewers beginning on October 19, 2023.



<i>MCN Help Desk Work Orders Processed</i>	<b>1st</b>	<b>2nd</b>	<b>3rd</b>	<b>4th</b>	<b>Total 2023</b>
<b>Help Desk Tickets/Support</b>	2251	2425	2460	2107	9243

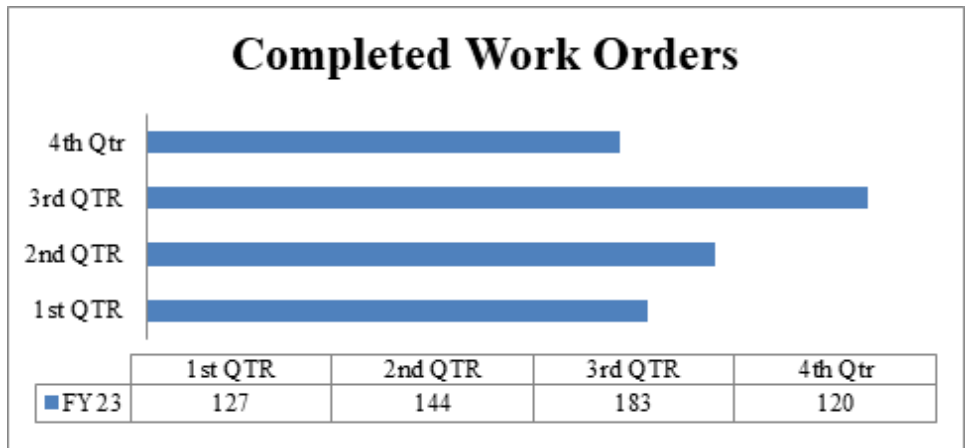
**Facilities Department – FY 2023 4<sup>th</sup> Quarter Report**

*Major Projects on Campus Fourth Quarter FY 2023*

- Maintenance/landscaping of MCN Complex grounds
- Substantial amount of A/C maintenance work completed at various buildings
- Facilities staff continue assisting with sanitizing and disinfecting tribal offices.
- Relocation of various offices.

*Major Projects off Campus Fourth Quarter FY 2023*

- Carpentry- roof repair and painting
- Plumbing- emergency repairs on sewer lines, repairs on hot water tanks and septic tanks
- Electrical- safety exit lights installation, changing of ballasts and fixtures
- HVAC- Refrigeration repairs, AC/ heating unit repairs, and ice machine repairs
- Pest Control- indoors and outdoors
- Replaced unit at the old DHS building in Holdenville.



**Fleet Management Department - – FY 2023 4<sup>th</sup> Quarter Report**

Fleet Management provides maintenance for approximately 716 vehicles. Fleet completed 1,065 work orders, and 1,057 vehicle reservations were made through Fleet Management Software. The Fleet Management Department also provides preventive maintenance for our Muscogee Creek citizens and employees.

	1st	2nd	3rd	4th	TOTAL FY23
Departments Communities Citizens	\$93,610.37	\$125,729.54	\$135,419.08	\$214,979.05	\$569,738.04
Fuelman*	\$25,485.14	\$17,350.56*	\$23,936.39*	\$41,203.94	\$107,976.03*
Work Orders Completed	797	854	927	1,065	3,643
GSA Leased Vehicles	\$133,910.03	\$135,128.21	\$153,589.95	\$148,029.11	\$570,657.30
PikePass*	\$1,692.00*	\$1,436.31*	\$3,150.58	\$3,220.75	\$9,499.64*
Vehicle repair outsourced	2	3	4	4	13
Vehicles repaired by Fleet	792	854	927	1,065	3,638
Vehicle Reservation Completed	961	477	667	1,057	3,162
Vehicle Purchased Savings	\$31,325.00	\$6,547.00	\$7,400.00	\$314,067.00	\$359,339.00

Accomplishments:

- The number of oil changes, tires and other work that Fleet Management performs remains steady, as they continue to focus on keeping the vehicles they service in good operating condition for reliability and safety.
- Eight vehicle bids were sent out in the 4<sup>th</sup> quarter. Forty-seven vehicles were purchased from previous bids, with a total savings of \$314,067.00. There are nine vehicles on order at this time.
- The Fleet Management maintenance team completed 425 employee and citizens oil changes, and 419 tires were purchased. Additionally, 256 oil changes were completed and 192 tires were purchased for departments.
- The parking lot project for Fleet is almost complete. The few remaining things to be completed are the kiosk machine to be hooked up, the electric charging stations to be set up and bumpers to be added around the fence.

**GENERAL SERVICES ADMINISTRATION (GSA) – FY 2023 4<sup>th</sup> Quarter Report**

\*Postage expense amounts reflect a USPS rate increase. Complete Certified Mail piece totals are not available at this time.

	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	TOTAL FY23
Postage Expense*	\$61,465.16*	\$64,328.58*	\$60,609.96	\$73,326.60*	\$259,730.30*
Mail Metered	59,361	71,443	58,160	73,175	262,139
Express Mail	16	36	20	37	109
FedEx	49	33	25	33	140
Certified Mail*	2,606	2,777	2,320	2,334*	10,037*
Work Orders Completed	38	44	64	68	214
Surplus Items (In & Out)	336	471	495	987	2,289
Purchase Orders Processed	227	518	639	744	2,128
Total Packages Received	797	1,855	2,348	3,549	8,549
Items Inventoried in WASP	985	755	848	1,064	3,652
Value of Items Inventoried	\$2,001,261.05	\$3,279,199.65	\$1,948,605.64	\$4,353,267.42	\$11,582,333.76

*Accomplishments:*

- Inventory of tribal assets by barcoding continues. The value of items inventoried for this quarter is \$4,353,267.42. Inventory was performed at 41 sites.
- 437 items were disposed of in the WASP asset inventory system.
- Emergency PPE, cleaning and disinfecting supplies continues to be stored, inventory logged and provided to departments.

- Several GSA department employees continued to aid in the sanitizing and disinfecting of tribal offices.
- Assisted with the mailing of retail items for a department, by providing tracking information, initial pricing details and reports.
- Updates were performed, and multiple additional user profiles were created in the Electronic Certified Mail system.
- Continued working with the USPS by providing recipient confirmation information for multiple deliveries.
- Interviews were performed to fill GSA employment positions, and several new employees were hired.
- Two GSA employees attended budgeting training presented by the Falmouth Institute.
- One employee received technical support training for the Electronic Certified Mail system.
- Provided essential shipping guidelines and assistance for Economy, Express, Ground and Freight shipments to and from the Nation.
- Incorporated the use of a shipping tool designed to assist with selecting the most cost-effective shipping options, available at this time.
- Funding source information was incorporated into the inventory records.
- Secured a maintenance contract for the Service Wing Generators that are used to produce disinfectant for spraying and sanitizing of tribal offices.
- Assisted with a special appropriations request for additional tribal vehicles.

## **DEPARTMENT OF HEALTH – Shawn Terry, Secretary of Health**

### **Public Health Occurrences**

MCNDH facilities are continuing to follow CDC infection prevention guidelines and monitor respiratory viruses within our communities.

In the fourth quarter of FY 2023, MCNDH respiratory illnesses: Respiratory Syncytial Virus (RSV) positivity rate was 4% and Influenza virus was sporadic with a positivity rate of less than 5%. Omicron variants (XBB) continue to remain widespread with a 14% positivity rate during the 4<sup>th</sup> quarter.

During this quarter, MCNDH's vaccine task force developed influenza and COVID-19 booster vaccination plans to be distributed across the reservation. Administration of influenza vaccination began the last week of September for employees, patients, and MCN community members. The COVID-19 booster is slated to begin administration in late October as the privatized vaccine becomes available for purchase.

### **Accreditation**

In September, MCNDH participated in the annual DNV accreditation survey at Council Oak Comprehensive Healthcare. Staff were able to successfully close all non-conformities from the previous year.

### **Access to Care**

The Council Oak Pediatric Clinic opened in July. Dr. Julie Blizzard is currently accepting new and existing patients Monday through Friday, 8:00 am to 5:00 pm.

During this quarter, MCNDH began tracking the progress of the Ambulatory Surgery Center (ASC) billing designation for Council Oak Comprehensive Healthcare and Creek Nation Community Hospital surgery departments. The ASC designation will allow these two facilities to bill at the ASC rate. ASCs provide care at significant cost savings. Not only are ASCs focused on ensuring that patients have the best surgical experience possible, they also provide cost-effective care that saves the government, third party payors and patients money. On average, the Medicare program and its beneficiaries share in more than \$2.6 billion in savings each year because the program pays significantly less for procedures performed in ASCs when compared to the rates paid to hospitals for the same procedures. Accordingly, patient co-pays are also significantly lower when care is received in an ASC.

### **Events**

In July, MCN Behavioral Health hosted family fun day events at the Wetumka Indian Community Center, Okemah City Park, and the Eufaula Dorm Cafeteria. Activities included bounce house, face painting cornhole, and sculpting.

Throughout the month of July, the Diabetes Prevention Program hosted six different 3-day summer youth camps that focused on healthy lifestyles and diabetes prevention. The camps were free to any Native youth ages 10-16 and were conducted in the Henryetta, Eufaula, Koweta, and Sapulpa areas.

The 20th Annual OKC Area Director's Indian Health Service Awards Ceremony was held on July 20th in Oklahoma City. 3 MCNDH employees received the length of service award for 30 and 40 years of service. 11 employees received the Peer Recognition Award, 1 received the Merit Award,

I received the Exceptional Individual Performance Award-Clinical, and the MAT/TOR Program received the Exceptional Group Performance Award-Clinical.

MCNDH hosted the 17<sup>th</sup> Annual Diabetes Summit on September 14<sup>th</sup> at the Glenpool Conference Center. The summit featured presentations from experts in diabetes, health, and nutritional food knowledge. Attendees were able to take advantage of a variety of activities, including free health screenings, physical activity breakout sessions, meal preparation information, and the opportunity to network with health exhibitors.

### **Finance**

September 2023 YTD Actual to Budget for FY23

Dept of Health	Budget FY23	Actual FY23	% of Budget
Clinics	105,107,535	84,482,563	80.4%
Hospitals	110,353,575	89,874,394	81.4%
Programs & Other	173,688,254	87,697,097	50.5%
Grand Total	389,149,363	262,054,054	67.3%

### **Grants Awarded**

Produce Prescription Pilot Program (P4) \$500,000 x five years total \$2,500,000.00

The purpose of this program is to help establish Produce Prescription Programs through collaborations with stakeholders from various health care and food industries in Tribal communities. The goal of this pilot is to demonstrate and evaluate the impact of Produce Prescription Programs on American Indian/Alaska Native people and their families, specifically by reducing food insecurity; improving overall dietary health by increasing fruits, vegetables, and traditional food consumption; and improving health care outcomes.

Tribal Opioid Response (TOR) \$136,353

MCNDH received a supplemental award of \$136,353 in September from the Substance Abuse and Mental Health Services Administration for TOR. The purpose of TOR is to address the opioid crisis in Tribal communities by increasing access to culturally appropriate and evidence-based treatment, including medication for the treatment of opioid use disorder (MOUD).

Targeted Capacity Expansion (TCE)-HIV Program

In September, MCNDH was approved for a no-cost extension until December. MCNDH TCE/HIV Project is titled Protecting the Future. The program's goal is to forge an integrated system of care to advance the delivery of those services that promote quality substance abuse treatment for American Indians at risk for HIV/AIDS.

Strengthening Public Health Systems Project (SPHS) \$208,000 x five years total \$1,040,000

The purpose of this initiative is to strengthen the nation's public health infrastructure; ensure a competent, current, and connected public health system; and improve the delivery of essential public health services through capacity-building assistance.

### **Facilities Management Projects**

COCH 4th floor renovations

MCNDH is working with Childers Architects to renovate the fourth floor to accommodate Physical Therapy and other outpatient services for accessibility improvements.

COCH Hotel

A soft opening was conducted during this quarter. Final preparations and accommodations are being made for guests. An official opening is forthcoming and will be publicly announced.

### COCH Refill Pharmacy

Phase 1 of the project is underway. Storage building slab has been poured and framing was initiated. Building addition slab has been poured and structural steel is forthcoming. Phase two has been awarded and purchase orders are being processed to begin the project. Proposals for a walk-in cooler/freezer have been received. Expected completion of the project is in February.

### Holdenville Indian Health Clinic

MCNDH staff is working with architects on the schematic design phase of the project. It is the second phase of the architectural design process. It is the stage where the design team begins to describe the architectural and tectonic elements of the project design. In schematic design, the project team determines the areas, physical requirements and relationships of all the required building spaces and components, then confirms or revises the total building square footage and the total project budget, as well as the project schedule and occupancy dates. The schematic design phase helps create the early stages of the site plan, floor plan, and elevation drawing.

### Muskogee Hospital

MCNDH is working with the City of Muskogee and HUB engineering to move buildings from private sewer plants to city sewer which will enable the city to be responsible for fixing any sewer-related problems that arise. Evaluation of all MEP, low voltage, and equipment is underway. The architects are working with AGT to obtain electronic drawings, which will create 3D models, be readily accessible, and more secure than paper drawings. A task order from the architect to start design work for new services is forthcoming. A Facility Manager was hired in September.

### Sapulpa Replacement Clinic

The Schematic design phase has been completed. MCNDH is entering into the Design Development Phase which includes finalizing schematics, selecting construction materials, and choosing a final interior and exterior design for the clinic. Design development will be modified to incorporate a new strategy for express care making it more accessible for patients. This phase should be completed by November. Environmental Phase 1 was completed on selected property with no issues found that would prevent the development as planned. The ALTA survey was completed with all exceptions reviewed and noted as not interfering with the current development plan. The building design is currently at 148,000 square feet. Closing day for the purchase of the property is scheduled in October. Pre-construction CM selection will begin in October.

## **DEPARTMENT OF COMMUNITY & HUMAN SERVICES**

### **Samuel Deere, Acting Secretary**

The Department of Community & Human Services (C&HS) encompasses 10 client based social service programs committed to providing services, which promote self-sufficiency, through effective program delivery while maintaining compliance with Tribal and Federal regulations. Maintaining positive relationships with Tribal, State, and Federal entities are a necessity to ensure a comprehensive range of services are available to the youngest of citizens through the oldest. C&HS expended a total of \$7,135,658.57 in direct client services to assist 106,987 citizens.

**Children and Family Services Administration (CFSA)** attended 125 training opportunities, provided \$147,605.70 in direct assistance, and \$91,478.75 in Foster Care Incentive payments. Certification Placement Recruitment and Training (CPRT) has increased their resource home count to 53. CFSA has hired 6 new staff members this quarter. CFSA continues the Business Process Mapping and updating policy and procedures in preparation of completing Title IV-E Pre-Printing processes. CFSA was informed of being selected for the old DHS Building and is preparing for the moving processes. CFSA filed a No Cost Extension on the Title IV-E Planning Grant and awaits a decision. CFSA held an All Staff Training this quarter to provide the program with new learning and updates from corresponding programs.

**Community Research & Development (CR&D)** continues to provide technical support and resources to the twenty-four (24) MCN Chartered Communities of our reservation. CR&D continues to have oversight of three (3) of the communities, Dustin, Kellyville, and Yardeka. Yardeka Indian Community continues to show improvement and gaining more citizens to participate in community activities. CR&D also hosted the 2<sup>nd</sup> Annual Gathering of the Communities at the Claude Cox Omniplex on September 9, 2023. We had a total of over 550 people attend this year and take part in various events and activities. Overall, CR&D have maintained positive relationships with all the communities, who in turn continue to provide for Mvskoke citizens in their boundaries. We have continued our relationships with the OKC Thunder, FC Tulsa, and the Tulsa Oilers. As the Thunder and FC Tulsa have provided discount ticket links for our citizens throughout our communities.

**Developmental Disabilities Advocacy Program (DDAP)** in the fourth quarter the program has been performing outreach services to Citizens. Assisted 6 families within the Nation's jurisdiction. Assisted 4 families with finding agencies within their respective area who reside outside the jurisdiction.

#### **Elder Services**

The Community Health Representative program transported 2067 patients; made 434 home visits; 174,707 miles driven; and has an average active patient caseload of 825 for the 4th quarter. The Senior Services Lawn program had 407 elders participate in the program. Senior Services Maintenance Workers mowed 649 lawns. Elder Advocates had 25 elder office visits and 60 home visits. Elder Advocates assisted 61 elders; assisted 13 elders with direct assistance and spent \$5,487.21. Adult Protective Services (APS) received 38 intakes. Currently APS has 42 active cases, closed 11 cases and currently has 3 custody cases.

**Center for Victim Services (CVS)** began implementing support/empowerment groups specifically for children impacted by domestic and/or sexual violence, and their parents, at the beginning of the quarter. Staff from CVS, AG's Office and Lighthorse Police met with citizen/contractor Sarah Deer for an in-person code development meeting. Staff met with leadership from the Department of Justice and Office on Violence Against Women including the



newly confirmed Director, Rosie Hildago, to talk about successes, challenges and remaining needs in responding to violence against Native women on the reservation. CVS staff had a strong presence at the DOJ/OVW Government to Government Consultation at River Spirit. CVS hosted its annual Survivor Retreat to provide a day filled with self-care, healing and wellness activities with approximately 40 women in attendance. Staff attended a variety of conferences including two regarding wellness in the workplace on the west coast, the National Training Institute in Boston and the OVW Tribal Government Summit in Jacksonville, Florida. Finally, staff participated in a variety of education and outreach activities to provide program information including the Glo in the Dark event at College of Muscogee Nation, Estuce Fest and the Gathering of Communities.

### **Food Services**

Food Distribution is finishing up with the final projects of the renovation. We just had a complete landscape down around the entire Okmulgee facility along with an irrigation system. The plants will help with the water issue when it rains, we are also having a small pavilion installed to provide clients a shaded area in the summer when they are waiting on their transportation. All sites are now 100 percent function with the new USDA IFMS system that allows inventory tracking in real time.

### **Human Services**

The Social Security Program (SSAP) has worked diligently to enter their caseload into the TAS Eaglesun system. This update has already shown to be useful in maintaining case management and providing quality reporting for the SSAP program. The SSAP policy and procedures are also being updated for review/approval. TANF conducted several events including a cultural camp in Holdenville, a Back-to-School backpack giveaway (in collaboration with Childcare), and a youth basketball camp. The TANF Program also issued "A" and "B" grade and perfect attendance incentives as well as grooming, healthy lifestyle, school clothing, and school supplies supportive services. During the Fourth Quarter, the Tribal Energy Cooling, Disaster, and School Clothing programs were at the forefront for Social Services. The Tribal Energy program served a total of 2,566 households with cooling utility assistance, while the Disaster program served a total of 1,053 households. School Clothing assisted a total of 6,440 students in the Fourth Quarter.

**Office of Child Care (OCC)** held ground breaking ceremony on September 26, 2023 for the Wetumka Child Care facility. Participated with the Estuce Fest, our program provided 75 car seats and diaper bags. Participated with TANF on the Back-to-School drive, we provided bottle water, t-shirts and box dinners. OCC provided backpacks to all families that participated on the Child Care subsidy program. Backpacks were filled with school supplies and mailed out to each child. Providers who received Stabilization I & II, we are now beginning audits. Before & After /Summer Grant for Public Schools this grant was to help public schools within the boundaries support existing Before & After Care programs or summer programs. OCC Licensing Compliance Examiners attended the National Association for Regulatory Administration NARA training, September 17-21, 2023 in Indianapolis.

### **Southern Regional Office (SRO)**

This quarter we had our annual Southern Regional Office program fair on September 15, 2023. We had 28 departments in attendance with 37 employees and 36 citizens. This purpose of the fair is to educate our citizens about the programs Muscogee (Creek) Nation has to offer and answer any questions from the citizens. Attended the OKC Outreach to hand out resource materials on the SRO office. Our goal to offer as many services to the citizens in the Southern Region area.

**Tribal Juvenile Justice (TJJ)** began the fourth quarter by completing an Office of Juvenile Justice Delinquency Prevention Grant reporting period and started the process for a necessary budget

modification request. TJJ leadership met with the Secretary of The Nation to discuss strategies to expand funding agreement and assisted with Office of violence Against Women Consultation testimony. Staff attended Performance Based Standards Training in Philadelphia, PA and participated in Forensic Mental Health Taskforce meetings. The program completed budget process for FY24 and continued the buildout of Salesforce report management. Following the National Council passage of the Juvenile Justice Delinquency Code, Tribal Juvenile Justice assisted MVSOKOKE Media with the press release and met with Muscogee Nation College for assistance with a resource guide. During this quarter, TJJ started attending the monthly meetings of the National Integrated Ballistic Information Network hosted by the US Attorney's Office and Alcohol, Tobacco, and Firearms as well as a Mental Health Response Meeting with CREOKS. TJJ maintained regular attendance at the North Eastern Oklahoma School Resource Officer Meeting as well as regular Intertribal Council Subcommittees. In focusing on program expansion Tribal Juvenile Justice began the process of transfer of ownership over a Youth Services grant due to it being pursued prior to McGirt and needing a change of scope. The program met with IT to discuss a TJJ website build out, hired for two vacant positions, and located and began sourcing necessities for a Tulsa Satellite Office.

In the fourth quarter of 2023 the **WIC program** kicked off the participant portal project and began requirements gathering and design. The participant portal will be a useful tool to apply for WIC and for existing participants to manage their appointments, benefits, upload documents, update health information and receive notifications. The dashboard design will accommodate WIC families by offering modern technology and solutions for antiquated paper processes and records. The Glenpool WIC clinic location closed on September 14, 2023 to combine caseload with the Tulsa WIC location. The option to receive remote WIC services continues at 96.2% (as of Q2 reports) of participants choosing the remote service delivery method. The modernization efforts have allowed a 3.4% increase in program retention rates since 2022. The WIC program served 7,258 and expended \$453,286 for direct services.

**Mvskoke Nation Youth Services** continued providing resources and opportunities to our Mvskoke Youth. We expended \$57,958.63 in total for August-FY2023 through the Mvskoke Youth Opportunity Grant. These funds assisted 514 Youth with Leadership, Education Opportunities, Sports, and Personal Development. This grant provided supplemental funds to applicants who may not have had the means to attend their opportunities without it. The MNYS program as a whole served over 1,270 youth and adults, by providing resource material and outreach items totaling over 8,106. We hosted the Estuce Fest at the Okmulgee Community Center. We had 53 registrants and each expecting family was able to take home a car seat, diaper, bag filled with supplies, diapers, wipes, a boppy pillow, teddy bears, 2 containers of formula, and a self-care kit for the mothers. We sold merchandise items that totaled to \$101.00. We are needing to fix our card reader; we are only able to take checks or cash payments. Our Muscogee (Creek) Nation Miss and Junior Miss also attended a total of 9 community events where they engaged in corn husk doll demonstrations, parades, public speaking, assisting with greeting at events, and assisting with outreach coordination.

**DEPARTMENT OF EDUCATION, EMPLOYMENT, AND TRAINING**

**Kaila Harjo, Secretary**

Within the Department of Education and Training, our programs have been working diligently to build and foster relationships with agencies outside of the Nation. This allows for the Nation to become involved with other agencies and leaders to continue to create a more comprehensive learning experience for our youth. In July, the Secretary of Education and Training invited the Tulsa Regional STEM Alliance, Oklahoma State Department of Education Representatives, and Choose Aerospace to attend our July Inter-Tribal Education Committee meeting. These agencies were able to provide quality and necessary data related to Native American students in the subject area of math and science. Our partnership with the Oklahoma State Department of Education is critical to the growing number of students the Muscogee Nation serves through our 67 Johnson O'Malley districts. The Department of Education and Training is also currently collaborating with Oklahoma State University to potentially develop tribal government coursework, with an emphasis on Tribal Government Finance/accounting.

Our Higher Education program was awarded an additional \$75,000.00 to provide emergency tuition assistance to any qualified Mvskoke scholar needing assistance with paying the remainder of their current or past tuition balance. The increase in funds has allowed our Higher Education program to award nearly 15 students. This fund allows for these students to either re-enroll or remain enrolled and meet graduation requirements.

The Department of Education and Training was awarded \$4,305,000.00 to assist Mvskoke scholars who did not receive the first round of technology disbursements in 2020. The program opened on August 1, 2023, and will run through the end of the year, pending funds available. Each eligible scholar enrolled full-time in grades Pre-K through Post-Secondary is eligible for the \$850 technology allowance to assist with learning loss from the pandemic and to assist with current district virtual learning days. All guidelines for this program can be located on our Education website. We have received several positive comments on this program and our citizens are appreciative of the support we provided.

Our Head Start received a 2 million dollar appropriation to start phase one of constructing a new Early Head Start/Head Start facility in Okmulgee. This appropriation allows us to grow our education services within the heart of the Muscogee nation.

The 4<sup>th</sup> quarter has been extremely busy for the Department of Education and Training. With school back in session this means our Johnson O'Malley program has initiated their school monitoring visits, our higher education team has been working diligently to process fall awards, and our NYPA and ACE grants are in full swing with numerous community activities. For the 2023-2024 academic year, our Eufaula Dormitory has commenced as a 7-day residential site for our Tribal youth. Using a holistic approach, the dormitory now provides safety and security for our residents and staff.

Our staff is currently undergoing Strategic Plan development for their respective programs and the Department of Education and Training will report our plans to the Executive office by the end of October. We anticipate our plan review so that we can continue to grow our current program and establish essential programs needed for our Department of Education and Training Scholars/Clients. Over the next quarter, the Department of Education and Training will be undergoing a few changes with the most crucial implementation being professional development for our staff and managers.

The Muscogee (Creek) Nation Department of Education is preparing for the 2024 High School Honor Cord Program. The honor cord program celebrates graduating Muscogee (Creek) high school seniors with a braided, green, and gold graduation cord with a custom, full-color charm of The Muscogee (Creek) Nation seal. Students may wear the cord during their commencement ceremonies and keep it as a token of their accomplishments. The honor cord program is available to both students who live within The Muscogee Nation jurisdiction (attending partnering JOM schools) and students who live outside of the Nation's boundaries, including out-of-state residents.

During the 4<sup>th</sup> quarter of FY 2023, the Director of Education Community Services participated in nine (9) projects and events to connect with citizens and share valuable information about educational, tribal, and federal services. These events included community meetings, resource fairs, and specialized training opportunities for educational partners and citizens. The Department of Education and Training also participated in a Citizens Beyond the Reservation event in Wichita, KS, and an Indigenous Student meeting at the University of Arkansas, Fayetteville.

An effective method to maintain communication with our nation's citizens is through Social Media. The Education & Training Facebook account's viewership increased by 20.6% to 102.7K during the 4th quarter of FY2023. Our page also gained 313 new Facebook page 'likes,' an increase of 82% over the previous quarter.

#### **NCA 23-043 Fiscal Relief Funding**

The Department of Education implemented the Virtual Learning Support Program on August 4, 2023. The program assists with \$850.00 per Muscogee (Creek) students with their technology needs that support virtual learning. The total expenditure at the end of the 4<sup>th</sup> quarter is \$712,236.48.

#### **NCA 00-136 Special Academic/Extra-Curricular Program**

The Department of Education and Training assisted 83 Muscogee (Creek) students with the academic/extra-curricular grant program and the total expenditures for the 4th quarter are \$38,621.02.

#### **Accessing Choices in Education (ACE)**

The ACE Program served 676 students through services this quarter. The program had 14 site visits in the community to share information about ACE program offerings including Okmulgee, Hanna, Wainright, Bristow, Pretty Water, Mounds, Eufaula, Tulsa, Okemah, Lonestar, Moss, and Preston. Two new services Adaptive Technology for Students with Special Needs and Listening Devices were provided this quarter. ACE continues to collaborate with other MCN departments for the benefit of the students.

#### **Native Youth Community Project (NYCP)**

The NYCP held a Native Arts Cultural Summer Camp at Okmulgee High School, Eufaula Dormitory, and Graham-Dustin. The students were introduced to a variety of art mediums including but not limited to moccasin making, basket weaving, painting, drawing, textiles, pastels, murals, stickball weaving, and clay sculpting.

A Crash the Bash event was held at each LEA to introduce the staff and our services to the students. Other MCN programs joined these events and site visits in which 204 students signed up for NYCP services.

The CERC (Cultural Education Resource Council) has reconvened during this quarter with Native arts curriculum development. CERC has begun narrowing down lessons for development and will meet in person again in December. There are currently 20 members and a subcommittee of CERC

for the FME (Future Mvskoke Educators) cohort as well. The first cohort has already begun classes at CMN under the Master/Apprentice Language Program. The plan is to use the incentive NYCP provides CMN to provide additional scholarship support for these students.

### **Employment & Training Administration**

Employment and Training assisted 2,281 clients with direct program services and 1,152 referrals to MCN programs and other agencies. The total dollar amount for direct service funding was \$481,852.83 for this quarter.

The Workforce Development program assisted 17 businesses and/or nonprofit organizations leading to 27 citizens gaining full-time employment. Four career readiness workshops were presented to active participants and citizens.

### **Head Start Program**

The Head Start staff reported to work on July 24, 2023. Staff participated in professional development in each content area prior to school starting for the 2023-2024 school year. Head Start began school on August 14, 2023, and is fully enrolled with 289 children. Since enrollment for the 2023-2024 school year, there have been two-hundred seventy-one (271) family assessments, two-hundred fifty-nine (259) screenings and thirteen (13) Individualized Education Plans (IEP) implemented. The Head Start program applied and was awarded a one-time supplement grant to begin the process of phase one for the construction of a new Head Start/Early Head Start facility.

### **Higher Education**

The Muscogee (Creek) Nation Department of Higher Education administers a total of seven grant and scholarship programs which include Tribal Grants, Tribal Incentive Grants, Self-Governance (BIA) Scholarships, Tribal Scholarship (NCA-03), Post Graduate Masters Grant, Doctoral Grants, and the Emergency Scholarship.

The Department of Higher Education administered 605 awards totaling \$798,089.13 during the 4<sup>th</sup> quarter of FY23. The distribution is indicated below:

FY23 4 <sup>th</sup> Quarter	Awards	Amount
Tribal Grant	207	\$338,000.00
Tribal Grant Incentive	220	\$131,950.00
Self-Governance (BIA) Scholarship	60	\$67,614.00
Masters Grant	93	\$167,750.00
Doctoral Grant	9	\$46,916.00
Emergency Scholarship	16	\$45,859.13
<i>Total FY23 4<sup>th</sup> Quarter</i>	<i>605</i>	<i>\$798,089.13</i>

The Department of Higher Education has finalized all awards for the Academic Year 2022-2023. For the Academic Year 2022-2023 (8/1/22 – current), the Department of Higher Education administered 4,696 awards totaling \$7,376,616.93. The distribution is indicated below:

Academic Year 2022-2023 (8/1/22 – current)	Awards	Amount
Tribal Grant	2,152	\$3,588,530.00
Tribal Grant Incentive	1,323	\$785,400.00
Self-Governance (BIA) Scholarship	357	\$409,141.75
Tribal Scholarship (NCA-03)	85	\$87,617.50
Masters Grant	439	\$808,500.00

Doctoral Grant	285	\$1,516,621.00
Emergency Scholarship	55	\$180,806.68
<i>Total Academic Year 2022-2023</i>	<i>4,696</i>	<i>\$7,376,616.93</i>

The Department of Higher Education is working with IT to move the undergraduate application to the Camphouse Portal. Higher Education has met with IT several times to review the workflow process from application to awarding of funds. We anticipate the undergraduate application to be available on the Camphouse Portal by November 1, 2023, and the postgraduate and doctoral applications to be available by March 1, 2024.

The Higher Education Emergency Scholarship received a supplemental appropriation of \$75,000 on June 1, 2023. During the FY23, 4<sup>th</sup> Quarter, the Higher Education Department received 46 Emergency Scholarship applications.

Two MCN Higher Education staff members were recognized at the Employee Service Awards Luncheon, Jessica Lowe for 11 years of service, and Christine Durden for 31 years of service.

### **Vocational Rehabilitation Program**

The Muscogee Creek Nation Vocational Rehabilitation Services Program (MCNVRSP) functioned at 5.00 FTE (71% of full staffing) for 75% of the 4th quarter of FY23. All positions have since been filled.

During the 4th quarter of FY23, 59 referrals for VR services were received. These referrals have resulted in 33 applications for services. The MCNVRSP staff carried a total of 97 active cases during this reporting period. The MCNVRSP processed 33 applications for services, developed 11 individual plans for employment (IPE), and assisted 9 clients in achieving a successful employment outcome (SEO).

Overall in FY23, the MCNVRSP processed 95 applications for services to achieve 108% of the annual goal, developed 30 individual plans for employment to achieve 100% of the annual goal, and assisted 21 clients in achieving successful employment outcomes or 100% of the annual goal. Therefore, the MCNVRSP has successfully exceeded our annual goals, despite a staff shortage. The positive data reported herein speak to the ongoing dedication and commitment of MCNVRSP staff to the clients, families, and communities within our service area.

In this 4<sup>th</sup> quarter, we are immensely proud to highlight our exceptional VR team who have demonstrated unwavering commitment and dedication in achieving our overall program goals well ahead of schedule. Their extraordinary efforts have extended beyond the confines of their regular work hours, as they willingly devoted valuable after-hours time to drive success. Notably, our team organized a vibrant and community-engaging block party, exemplifying their exceptional teamwork and passion for our VR program. Through their relentless hard work and creative problem-solving, they not only met but exceeded our program's objectives. The VR team's outstanding achievements serve as a testament to the dedication and innovation that defines our organization, and we couldn't be prouder of the VR Team's outstanding accomplishments.

### **Scholarship Foundation Program**

The Scholarship Foundation raised \$85,403.24 for the 4<sup>th</sup> quarter to support the Foundation's Scholarships, Community Research, and Initiatives. This amount includes Employee Giving, Donor Giving, Major Gifts from an anonymous donor, and our Fundraising Projects.

For the Fall 2023 term, the Scholarship Foundation is proud to announce that we have awarded 45 awards and distributed \$39,500 for selected Muscogee Scholars.

Additionally, Foundation Staff are actively visiting high schools to build Muscogee students' awareness of the Foundation's scholarship opportunities as well as provide training workshops on financial literacy, scholarship application planning, and writing for partners. Staff visited Broken Arrow High School, MCN Reintegration, Field Museum (Chicago, IL), National JOM Conference, and MCN Employment and Training Resource Fair. Additional visits are forthcoming.

The Foundation's partnerships and relationships have created great opportunities for our work. This year's fundraising goal of \$100,000 was met and beyond. In addition to our fundraising events, over 70 employees enrolled in our Workplace Giving Program to make it possible for us to achieve our scholarship awards, community initiatives, and research projects. Volunteers from Higher Education, Employment and Training, JOM, Education and Training, and community members have helped make this year's projects campaign a huge success.

### **Johnson O'Malley Program**

The JOM staff provided technical assistance to school personnel and parent committee members regarding FY-23 final expenditures, annual reports, budget revisions, and the FY 24 applications. Provided annual monitoring of 52 school sites to ensure all programs were complying with federal regulations and MCN policies. The documents required for compliance have been received by the JOM school programs for FY-23, with 94% of 52 school programs being compliant at the end of the 4th quarter.

### **MCN Challenge Bowl**

The Challenge Bowl competition dates for FY 24 are scheduled for High School - February 2, 2024; Middle School - February 9, 2024 and Elementary School - February 16, 2024.

### **Eufaula Dormitory**

This quarter the dormitory received all new furniture in the living quarters. This included new beds, mattresses, under-bed storage units, 4 drawer chests, 40" televisions mounted on the walls, and all second-floor rooms had mini fridges installed.

The staff received in-service training July 24-28, 2023 along with CPR/First Aid/AED training. The students moved into the dormitory on August 15<sup>th</sup> and 16<sup>th</sup> and began school here at Eufaula on Thursday, August 17<sup>th</sup>. We had 51 students move in that first week. We transitioned to a 7-day program and have been averaging about 23 kids staying in the dorm through the weekend. With the transition to 7-day, this allows for our students to participate in athletic and extracurricular activities. During the 4<sup>th</sup> quarter, we had one fastpitch softball player and her team advance to the State Tournament for the first time in school history. We also had two students nominated for homecoming attendant and escort. The inclusion that the transition provided has already shown an impact on our student's overall well-being.

### **Reintegration Program (RiP)**

The Reintegration (RiP) Program pushes forward to provide services to our justice-involved citizens. During this quarter, we have experienced an influx in client utilization of the variety of services we provide. Continually, we have continued our presence in Tribal Court as well as scheduled for additional days to attend. The staff has been inventive in refining our services researching different resources we can put into practice and continuing our working relationship with the Department of Justice for CTAS grant services. Architectural meetings are at a 75% design phase for the Wellness Center and the groundbreaking is expected in the first quarter of fiscal year 2024.

Additionally, we have reinforced our ability to provide dynamic services to our clients, by completing a multitude of trainings including CPR and Trauma Informed Communication. Multiple clients have utilized our Employment and Training work experience program. These individuals are working under the maintenance department and are gaining skills in equipment maintenance, and operating equipment. Planning for staff development days to increase our communication skills among employees and continue to build our participation for client activities with the Recreational Coordinator with evening events that endorse healthy environments, including bowling and a movie night. This quarter the Outreach Specialist promoted the Fiber Lineman Program to citizens in collaboration with OSUIT regarding enrollment, hiring, and the graduation ceremony. The department continues to provide client services to tribal citizens pertaining to license reinstatement and substance abuse services while working with other organizations/agencies to meet the needs of our citizens. Also collaborating with the Youth Advocate to contact the surrounding schools to participate in speakouts/resource fairs.

RIP assisted DOJ & APPA with hosting the Intergovernmental Tribal Reentry Workshop hosted in Oklahoma at River Spirit on September 6-8, 2023. Additionally, attending Inter-Tribal conferences to speak about the program and give updates on the Reintegration Program. Coordinating with our Maintenance staff to participate in the Summer Youth Employment Program as a worksite for the second year and also serving as a worksite for Employment & Training's Career Readiness/Work Experience Program for a few of the clients living on-site at the Reintegration Facility.

During this quarter the Youth Advocate established new working relationships with schools within the tribal jurisdiction as well as established an updated application process. Created a new trifold pamphlet for the program and completed outreach in Berryhill Public School as well as Dustin-Graham Public School. The Youth Advocate conducted meetings with Tulsa Youth Services in coordination of collaboration between programs. Together, we created a youth survey to send to local Johnson O'Malley's programs within our reservation to better identify the needs of our at-risk youth. We have continued our case plan with a youth participant and completed the Fiber lineman program. Furthermore, this approach helps continue to identify the significant need for youth at high risk and aims to provide the best possible options and resources.

RIP is currently conducting a Fiber Technician Training Course while researching additional educational opportunities for clients. We have graduated one class this quarter with a total of nine cohorts overall. We have met with OSUIT to discuss alternative trainings to add. We have developed an independent RiP Fiber training program to implement in the near future. In addition, we encourage collaborations with outside organizations and as well as other tribal programs We joined forces with MCN programs such as Employment and Training as well as Vocational Rehabilitation in funding the training for tribal citizens.



**DEPARTMENT OF INTERIOR AFFAIRS – Jesse Allen, Secretary**

**Office of Environmental Services**

**Accomplishments for FY 2023 4th Quarter:**

- Staff continues to participate in MCN workgroup discussions over the EPA/MCN Consultation entitled EPA Policy on Consultation and Coordination with Indian Tribes.
- Received notice that our grant application “Solid Waste Post-Consumer Materials Management Improvement Project (SWIFR) has undergone Threshold Review. The Announcement of grant recipients is projected for winter of 2023, \$906,000.
- Received our Notice of Award from the U. S. Department of Interior Tribal Orphaned Wells Program Development Grant. This is a four-year grant totaling \$997,662.
- Received Notice of Award from the U. S. Environmental Protection Agency for the Climate Pollution Reduction Grant (CPRG). This is a two-year grant totaling \$400,000.
- The EPA Region 6 Henryetta Iron & Metal Superfund remediation site is complete. The proposed remediation cost was \$11.5 million. Project was completed during this 4<sup>th</sup> quarter.
- Updated and submitted the final Request of Fund Cleanup/Closure on solid waste dump sites. Staff continues to identify, collect information and complete right of entry forms, for future solid waste dumpsites, within the reservation for cleanup under the EPA GAP grant.
- The Solid Waste program continues to supply dumpsters to our various Churches, Ceremonial Grounds and Communities. Porta Johns are being supplied to Churches, Ceremonial Grounds, as needed. Rental dumpsters are delivered to citizens as they are available.

<b><i>Solid Waste Dumpsters</i></b>	<b>1<sup>st</sup> Quarter</b>	<b>2<sup>nd</sup> Quarter</b>	<b>3<sup>rd</sup> Quarter</b>	<b>4<sup>th</sup> Quarter</b>	<b>YTD</b>
<i>MCN Communities</i>	4	10	10	2	<b>26</b>
<i>Ceremonial Grounds</i>	5	1	22	24	<b>52</b>
<i>Churches</i>	10	15	13	13	<b>51</b>
<i>MCN Departments</i>	16	16	18	13	<b>63</b>
<i>MCN Citizen Rentals</i>	9	14	0	3	<b>26</b>

<b><i>MCN Recycling Center Collections in lbs.</i></b>	<b>1<sup>st</sup> Quarter</b>	<b>2<sup>nd</sup> Quarter</b>	<b>3<sup>rd</sup> Quarter</b>	<b>4<sup>th</sup> Quarter</b>	<b>YTD</b>
<i>Cardboard</i>	41,204	42,840	52,060	49,086	<b>185,190</b>
<i>Plastics #1 &amp; #2</i>	512	1,572	924	752	<b>3,760</b>
<i>Mix Paper</i>	5,440	9,840	8,000	4,706	<b>27,986</b>
<i>Aluminum</i>	0	0	0	18	<b>18</b>
<i>E-Waste</i>	13,639	0	5,974	0	<b>19,613</b>
<i>Glass</i>	0	0	460	0	<b>460</b>
<i>Shred Bales</i>	0	0	0	6,327	<b>6,327</b>

**Oil and Gas Department**

**Title 43 Oil and Gas Code:** The O&G Department has been attending multiple Tribal Energy Consortia to help increase the productivity of the amendments to this code. O&G is working alongside the Attorney Generals Office, Tax Commission, Realty and various other departments. The new amendments will establish effective code in support of exercising tribal sovereignty, job opportunities, and new sources of revenue for the Nation.

**The Office of Natural Resources Revenue (ONRR):** is providing a database to inventory all wells with an owned interest by the Nation to have a complete record of production and paid royalties.

*FY2023 Royalty Payments*

<b>Agreement Number</b>	<b>1<sup>st</sup> Quarter</b>	<b>2<sup>nd</sup> Quarter</b>	<b>3<sup>rd</sup> Quarter</b>	<b>4<sup>th</sup> Quarter</b>	<b>YTD</b>
NM 79734	\$1,895.02	\$1,676.72	\$967.78		\$4,539.52
NM 129929	\$172.76	\$129.61	\$58.08		\$360.45
NM138631	\$3,792.35	\$1,464.75	\$1,238.67		\$6,495.77
NM 140792	\$15,614.15	\$6,564.87	\$3,093.51		\$25,170.83
<b>Totals</b>	<b>\$21,372.58</b>	<b>\$9,835.95</b>	<b>\$5,358.04</b>		<b>\$36,566.57</b>

\*As of 9.28.2023 values have yet to be reported for 4<sup>th</sup> quarter ONRR.

**Mineral Interest:** The O&G department is completing mineral interest title in all nine counties in which the Nation owns the surface. It is the goal that should the mineral interest not be held in MCN that we make efforts to purchase this back for future development. Once determined how minerals are held, anything held by MCN in “fee” can be placed into a lease sale held by the Nation without Bureau of Indian Affairs constraint.

**Restricted Lands:** Working to change legislation that lands up for competitive bidding may be heard by an MCN Judge in the county in which the land lies in or held within the MCN Courts.

**Assisting citizens:** The O&G Department is assisting heirs with Oklahoma Corporation Commission oil and gas spill incident report filing. O&G is working alongside Realty to ensure that OCC is correctly remediating lands that have been impacted. We have had the opportunity to visit amongst land owners at community events and in office visits. We have been assisting with the understanding of oil and gas leases, royalty payments and division orders.

The Oil and Gas Department has attended a variety of conferences and continued education for industry and business development.

**Division of Agriculture and Natural Resources**

**Accomplishments for FY2023 4th Quarter:**

**Looped Square Ranch:** Q4 consists of hay season, putting up forage for the cow herd for winter. We put up 3,567 round bales and 100 square bales of hay for the herd. Cattle grazed throughout the reservation on summer range, and all cattle were hauled back home to the Okmulgee Ranch by the end of September. Herd breeding stock numbers are: 632 cows, 94 replacement heifers, 86 fat steers on feed, 428 yearlings, and 19 registered bulls. Total cattle: 1259 not counting round 350 spring-born calves and 20+ fall calves born so far. We are awaiting completion of the trust process to begin greenhouse construction, Ag Youth facility construction, Archery Pavilion construction, and office renovation.

**Ag Youth Program:** The Ag Youth Program is growing rapidly and hosted at least one major event each month in Q4. Our 3rd annual Archery Camp took place in July with over 100 youth attend. In August, Billy hosted a Goat Showmanship Clinic at Okmulgee County’s barn, which consisted of a special clinician working hands-on with students to improve their skills. Four of these students went on to place in the top-6 at their county fair. September brought the 2<sup>nd</sup> Annual All-Indian Shooting Sports Contest hosted at Connors State College. 40 shotgun and 20 archery students participated in sporting clays, 3D and stationary archery. \$8,509 was paid to 15 students for livestock assistance to Creek students; \$871 was paid to students to support their archery programs, and \$957 was sent to various camps for students to attend.

**NR/Fencing Program:** Fences are routinely repaired from minor damage on the Nation’s properties, but most of the focus in the summer months is repairing fences in Okmulgee for the winter season. Approximately ½ mile of new fence was built in Okmulgee; ½ mile of fence line prepped and cleared in Okmulgee, ¼ mile of dilapidated fence was removed and/or repaired at the new ranch in Okmulgee. Jared also worked with tribal construction to have two new sites surveyed to begin fencing in Okmulgee, one of which is complete. Jared also ran the skid steer and mulcher, clearing roughly 9 acres of overgrown habitat. In addition, Jared assisted with equipment maintenance in anticipation of hay season and helped bale occasionally to keep the crew moving.

**Meat Processing Facility:** This quarter is always slower on the retail side, while processing picked up significantly. We have processed our own steers for a year now and they continue to be popular in retail. We currently have 19 FT and 1 PT employee. In Q4 the meat processing facility made \$197,116.14, up 33% this fiscal year over last. We served over 3,011 this quarter, and 11,644 this fiscal year. LSMC has given several tours and educational talks, and has provided meat for many events and gift exchanges this quarter, we are proud to serve!

**Wildlife Program:** In Q4 the Wildlife Program staff assisted citizens, issuing 209 new permits and monitoring turkeys for our US Fish & Wildlife Grant. The team trapped 23 turkeys and fitted 13 with location transmitters; we’ve had 7 casualties on hens due to predation. Conservation regulations are updated to reflect season dates and sent to National Council for approval. Food plots are doing well on hunting properties. Maps to all properties, links to regulations and the new check-in site for harvests can be found on the website under the Department of Interior>Division of Agriculture and Natural Resources. The Golf Course pollinator habitat and walking trail project is underway; native plant species have been planted in a partnership with the Tribal Alliance of Pollinators and walking trails are being laid out, we are also saving seeds to stratify and plant in the spring. New signs have been ordered and should be installed this winter. We received over \$210,000 in new grants this quarter, including a new grant to monitor CWD in deer on the reservation. We received 30 applications for youth hunters and selected 12 youth to participate in our controlled hunts.

Table 1. Deer surveyed by sex and age class with the total deer per mile calculation for the summer of 2023 on MCN managed properties.

Location	Doe	Fawn	Bucks	Unknown	Total Deer	Odometer (Mi)	Deer per mile
400	38	2	4	3	47	10.2	4.6
Dustin	23	3	3	7	36	8.6	4.2
Hanna	66	7	8	7	88	14.9	5.9
North Mac	1	0	1	4	6	9.8	0.6
Ranch	27	5	5	15	52	16.1	3.2
Sands	1	0	0	0	1	3.2	0.3
South Mac	0	0	6	2	8	9.1	0.9
Tiger Mtn	1	0	0	1	2	3.6	0.6
Total	157	17	27	39	240	75.5	3.2

Revenues	1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter	YTD
Livestock sales	\$29,536.92	\$48,345.75	\$122,238.11	No culls	\$200,120.78

Meat Company	\$149,154.87	\$173,302.49	\$193,858.57	\$197,116.14	\$713,432.07
FSA Program			\$140,000		\$140,000
Total	\$188,765.66	\$231,433.17	\$456,096.68	\$197,116.14	\$1,053,552.85

### **Tribal Driveways Department**

**Accomplishments for FY 2023 4th Quarter:** Continued upgrading driveways and open/closing burial services for tribal members. This program has worked very hard to make sure that every citizens need is met. Cement contractor will work on cement driveways weather permitting.

<b>FY 2023</b>	<b>1<sup>st</sup> Quarter</b>	<b>2<sup>nd</sup> Quarter</b>	<b>3<sup>rd</sup> Quarter</b>	<b>4<sup>th</sup> Quarter</b>	<b>YTD</b>
Applications on File	149	118	81	58	406
Completed Applications	23	64	34	44	165
Applications Inspected	27	36	20	38	121
Ceremonial Grounds Done	-0-	0	2	-0-	2
Cemetery's Completed	2	2	1	2	7
Burial Opening/Closing	19	29	21	15	84
Total Loads of Gravel	140	226	276	145	787
Gravel Expenditures	\$26,581.47	\$55,047.51	\$73,687.16	\$70,497.	225,813.14
Tin Horn Expenditures	\$4,148.32	\$7,792.48	\$6,023.26	\$832.00	\$18,796.06
Cement Completed	3	6	4	-0-	13
Cement Expenditures	\$14,985.00	\$24,530.00	\$15,335.00	-0-	\$54,850.00

### **Federal Roads Department**

#### ***Projects Completed:***

- ✓ Tallahassee Road Bridge Project

#### ***Current Projects Under Construction:***

- Fleet Services Parking Lot
- Greenleaf Church Road Bridge Project
- Oneta Road Phase II
- Tribal Complex Drainage Structure

#### ***Projects Ready for Construction:***

- Ash Road Bridge
- MCN Hospital Parking Phase II
- Methodist Camp Road
- Reintegration West Trail
- Route 1807 – McIntosh
- Shamrock Road
- Springhill Road

### **Geospatial Department**

**Accomplishments for FY 2023 4<sup>th</sup> Quarter:** The MCN Geospatial Department continues to support the MCN Enterprise GIS and data management integration. Staff supports the work on the GIS Platform including the growing number of individual user accounts. Other department requests include drone flights, mapping, data management and other data related needs.

Staff also had training/meeting/workshop/collaborations that totaled 179 events.

<b>Work Flow Completed</b>	<b>1<sup>st</sup> Quarter</b>	<b>2<sup>nd</sup> Quarter</b>	<b>3<sup>rd</sup> Quarter</b>	<b>4<sup>th</sup> Quarter</b>	<b>YTD</b>
Maps Produced	175	190	241	147	753
Assisted MCN Departments	36	67	26	62	191
Short/Long Term Projects	128	155	208	259	750
Technical Assistance	26	43	20	58	147
Data Management Activity	195	117	69	88	469

***Brownfields 128A Tribal Response:*** The MCN Brownfields 128a Tribal Response continues to expand. The program conducted work on drafting Brownfields code/policy as part of its deliverables. In addition, the program has been conducting work activities around the four elements of the program. The program was awarded \$90,000 Brownfields funding and an additional \$418,031 in BIL funds for the upcoming fiscal year.

***National Information Exchange Network:*** Work continues on the project management tool and logical docs system that can be used to incorporate the tracking of facility/land and environmental issues is about 90% complete with work wrapping up by the next quarter. The department was awarded a FY2023 Exchange Network grant in the amount of \$300,000.

***Development Projects:*** Staff has worked on multiple projects and assisted with support on the GIS applications this quarter. This included planning, implementing and overall maintenance support of projects for departments/programs and internal solutions.

### **Transit Authority Department**

#### **Accomplishments for FY 2023 4<sup>TH</sup> Quarter:**

This year we are honored to be able to say that we are extremely proud of the efforts of our drivers and staff as we have been recognized by the Oklahoma Transit Association as “Oklahoma’s Transit System of the Year” during this year’s CTAA/OkTA EXPO and Bus Rodeo. We are dedicated to continuing this commitment of excellence in service to our tribal citizens and anyone who is in need of transportation in our great Muscogee Nation Reservation.

This Summer we provided shuttles for the Employment and Training’s Summer Youth Works Program for training and also their end of year fun day. We provided shuttles for the Veterans’ Administration to and from their Veterans’ Assistance events. We provided a shuttle for the Survivor’s Retreat hosted by the Center for Victims Services.

<b>Transit Rides FY 2022</b>	<b>1<sup>st</sup> Quarter</b>	<b>2<sup>nd</sup> Quarter</b>	<b>3<sup>rd</sup> Quarter</b>	<b>4<sup>th</sup> Quarter</b>	<b>YTD</b>
<i>Okmulgee Office Passengers</i>	6,447	6,820	8,150	8,649	30,066
<i>Wetumka Office Passengers</i>	570	689	1,240	1,027	3,526
<i>Ride-To-Work Passengers</i>	1,269	1,634	1,817	1,326	6,046
<i>Trolley Route Passengers</i>	257	234	224	160	875
<i>Veteran Route Passengers</i>	125	151	126	181	583
<i>Charter Service Passengers</i>	1,989	1,958	3,394	2,604	9,945
<i>Revenue Miles</i>	10,359	31,898	82,919	71,913	197,089

## **TRIBAL CONSTRUCTION**

### **Accomplishments for FY 2023 4<sup>th</sup> Quarter:**

LOCATION	DESCRIPTION
<b>Pine Building First Floor Renovations</b>	Demo of 1 <sup>st</sup> floor/wall framing complete/drywall installation in progress
<b>Okemah/Wetumka/Eufaula Child Development Centers</b>	Dirt work started on all properties
<b>Okmulgee Ranch</b>	Millwork complete/completing Trust Process
<b>Tulsa Head Start Bus Barn</b>	Outside trenching complete
<b>Council Oak 2<sup>nd</sup> Floor Hospice</b>	Construction has begun
<b>COCH Pharmacy Council Oak Professional Building</b>	Footing is poured; project progressing
<b>Plantation House</b>	Trade PO's received; project ongoing
<b>Glenpool Indian Community Activity Center</b>	Contractor selected; contract signed
<b>New Glenpool Indian Community</b>	Inside assessment to determine needs
<b>Dewar Indian Community</b>	Electrical run for new light poles; piers dug and trenched for conduit
<b>Modular Building for Courts</b>	Pad completed and building delivered
<b>Omniplex Stage Upgrade</b>	Bidding process underway for steel package and demolition
<b>Okmulgee Head Start</b>	A&E RFQ due 10/17/23
<b>Reintegration Wellness Center</b>	Cost estimate received

**Life Safety:** Weekly Inspections; Plantation, Three Ponds, Looped Square, Ranch and MCN College.

## **RISK MANAGEMENT**

### **Accomplishments for FY 2023 4<sup>th</sup> Quarter:**

**Arbor Care Services:** There were 693 work orders taken care of in the 4th quarter. Among these were 312 emergencies, 269 regular and 71 special requests handled by the ACS crews. There are 272 open work orders to date. They handle all sites as needed in special cases on daily basis. All calls and requests for ACS department handles each one promptly, courteously and in a timeliest manner as possible. There are currently three positions to be filled for a full crew. Advertisement for these positions is being prepared and the interviews and hiring process will begin in the 1st quarter of FY24. These positions will help with the workload to service the MCN jurisdiction sufficiently. ACS has assisted with a total of three emergency situations. The Shawnee tornado on 04-20-23, the Tulsa wind storm on 06-18-23 and recently the Holdenville storm on 09-25-23. ACS was there to assist with cleanup at each site. They continue to assist with minor trimming and clean up around the complex area as well as all MCN jurisdiction.

**Insurance:** Currently, there are 36 insurance claims being processed. There are 33 vehicle, 3 property files open and 17 were filed as reported incidents for information only. Request for updated vehicle information will get files closed to keep claims at a minimum for insurance rates. Risk Management has completed the policy renewals of all MCN packages for 2023. There was one flood claim file paid and closed to date. Final distribution for supplemental payments is being

issued to help close property claims. New vehicle insurance verifications were received and will be issued to MCN programs. Each new concern is adequately handled as needed by the MCN insurance holder or thru the MCN Risk Management office.

**Risk Management:** There is a total of 268 items that came through the Risk Management office in the 4th Quarter of FY23. Included in this amount were 123 items pertaining to Risk and Insurance issues during this time. The other 145 were miscellaneous items that relate to incoming phone calls that may refer to insurance issues and/or questions, claims, proof of insurance, insurance repairs, estimates, updated driver’s license, emergency information, Health and Safety items, purchasing, payables and any other situation that may need attention.

**Realty Trust/Services Department**

**Accomplishments for FY 2023 4th Quarter:**

- 203 Total Deliveries of Wood to Elder Creek Citizens, Ceremonial Grounds & Churches
- Various training – Completed by Employees, IT, BIA
- **Assisted in the purchase of 5 pieces of property.**
- Realty Presentation and outreach at Intertribal - River Spirit
- Other Outreaches- Kansas, Muscogee, Okmulgee Senior Games,
- Total Trust acreage is 8,652.11 acres, more or less, at the conclusion of this quarter.

<b>Accomplishments</b>	<b>1<sup>st</sup> Quarter</b>	<b>2<sup>nd</sup> Quarter</b>	<b>3<sup>rd</sup> Quarter</b>	<b>4<sup>th</sup> Quarter</b>	<b>YTD</b>
Quiet Title Suits Answered	11	12	11	13	47
Inventories Completed	45	50	47	48	190
On-Site Inspections Completed & Annual Compliance Reports	134	78	82	48	342
Leases Approved	6	9	3	8 58 Pending	26
Funds Collected for Leases	\$323,149.27	\$297,650.84	\$179,575.24	\$396,659.45	\$1,197,034.80
Right-of-Ways & Service Lines Approved	0	4	1	5 23 pending	10
Funds Collected for Right-of-Ways	0	0	0	\$3,250.00	\$3,250.00
Jurisdictional & Address Checks, DHS, SS, Lighthorse, Children & Family, Food Dist., Impact Aid, Boundary Checks, Reservation, DHS & SS Verifications, IIM Verifications, etc.	819	970	3,146	1,068	6,004
Proof of Death and Heirships	209	1,026	178	281	1,694
Family Conveyances	0	0	5	0 7 pending	5
Restricted Form Purchases Completed	0	0	2	0	2

Surveys Completed	1	9	0	27	37
Allotments Encoded in TAAMS	11	24	10	7	52
District Court Probates Completed (23 Pending)	16	26	12	18	72
Funds Distributed for District Probates	\$57,958.06	\$205,933.21	\$526,264.38	\$161,291.10	\$951,446.75
Trust Probates Completed	0	0	0	3	3
Properties Placed in Trust (Tribal and Individual)	0	1	1 175.65 acres	1	3
Trust Packages submitted to BIA for Approval	3	5	3	0 4 Pending	11
Appraisals Completed	5	8	9	19	41
Title Status Reports Completed	116	63	96	175	450
Clients Seen in Office	238	187	211	336	972
Client Calls Received	3,641	2,083	2,709	1,628	10,061
Outreach Meetings	1	1	3	4	9
Land Title Plant: Documents filed recorded, & scanned etc.	3,488	3,430	1,618	1,485	10,021
Fencing Projects	3	3	1	2	9
Trespass Issues resolved	0	0	1	7	8
PVP Searches (county information)	1,295	2,306	3,874	1,407	8,882
Categorical Exclusions	0	0	8	3	11
Tribal Details Requested	0	0	46	26	72
Obituary Filings	0	0	29	28	57
Administrative Fees Collected	0	0	\$1,527.00	\$650.00	\$2,177.00
Land Referral Svc. Applications Sent out	0	0	0	63	63
Files Received from AG's Office	0	0	0	112	112
Money Collected for IIM from MOEA or OK Unclaimed Property for the TRIBE	0	0	0	\$10,183.24	\$10,183.24
Title Searches	0	0	0	84	84



## **DEPARTMENT OF CULTURE & HUMANITIES - RaeLynn Butler, Acting Secretary**

### **Culture & Humanities**

The department was established by NCA 23-045 and NCA 23-046 which was approved by the National Council and signed into law in August. The department includes the following cultural departments: Historic and Culture Preservation, Mvskoke Language Program, Cultural Center and Archives/Creek Council House, Euchee Language, and the Mvskoke Language Liaison Program. As part of the founding legislation, a selection committee composed of representatives from the executive branch, National Council, cultural departments, and ceremonial grounds was formed to hire the new Secretary of Culture & Humanities. An Acting Secretary was placed to help get the new organization established and carryout duties of the Secretary until the official candidate is selected and approved by the National Council.

### **Cultural Center & Archives**

The department continues to develop the Mvskoke Arts Council as part of the Native Arts and Culture Council cohort program. On September 28-29, they hosted an Artist Convening with over 40 Mvskoke artists to create the mission, goals, values, and purpose for the arts council. The Americans for Indian Opportunity facilitated the meeting through the Native Arts and Culture Councils Cohort founded by the Association of Tribal Archives, Libraries, and Museums and funded by the Ford Foundation. The Council House had a total of 460 visitors from 23 different states and internationally from Holland, Abu Dhabi, and Germany. The photography exhibition *Vision of Another Time: The Ocmulgee Mounds* continues to be featured at the Council House. The exhibition features the work of media artist Mr. Brandon Barnett and is a collaboration between the Council House and the Mvskoke Language Program. Staff continues to partner with Auburn University on a collaborative project that will feature Mvskoke artist interviews and artwork as part of exhibits on display at the Caroline Marshall Draughon Center for the Arts & Humanities. Council House staff in collaboration with MCN Human Resources continues hosting weekly presentations and tours for MCN new hires. Staff coordinated with Ocmulgee National Monument Association and took 12 artists for the Ocmulgee Indigenous Celebration. Members of Wilson and Yardeka Indian Community and staff from various department sang hymns during the program (which is new to the celebration). There were an estimated 6,500 visitors to the park during the celebration. The MCN department curator served as the keynote speaker at the 160<sup>th</sup> anniversary of the Battle of Honey Springs memorial service. On July 9<sup>th</sup>, Mvskoke Sovereignty Day, the Department in collaboration with Office of Communications, hosted the play “On the Far End”. There was an estimated 350 people in attendance. Special Projects Coordinator hosted the following classes: bow making, ball stick making, thistle gathering and harvesting, blow dart tying, rivercane gathering and storage with an estimated total of 30 in attendance.

### **Historic & Cultural Preservation**

- **Cemetery Preservation Program.** The Cemetery Crew helped mow, clean-up, fence, or provide tree removal services for 47 cemeteries and MCN properties this quarter, with 111 total for the year. This is the most assistance ever recorded for the program and we thank the Cemetery Crew, Adult Workforce Program workers, and Summer Youth staff that helped our program make such progress in the spring and summer months.
- **NAGPRA.** We continue to consult on NAGPRA collections throughout the U.S. and have met with more than 20 museums this quarter, and more than 60 museums and institutions this year. We made three claims this quarter for the return of funerary objects from the following institutions: Yale University Art Gallery, Hasting Museum, and Gilcrease Museum

- **Tribal Historic Preservation Office.** We continue to receive and review 100’s of Section 106 projects on and off the reservation for compliance with the National Historic Preservation Act. This quarter we reviewed 147 projects, 30 located on the reservation. This year we reviewed 2,110 projects which is lower than usual but we have been short staffed by 2 positions and have increasing demands in other aspects of historic preservation this quarter. The THPO hosted a tour of the Brown’s Mount Property to 22 citizens from the MCN during the Ocmulgee Indigenous Celebration on September 15<sup>th</sup>.
- **Archaeology Division.** This quarter the team provided archaeological surveys for 7 MCN properties: Mabel Ward (Hughes County, 20 acres), Okemah Child Development Center (Okfuskee County, 6.89 acres), Wetumpka Child Development Center (Hughes County, 8.003 acres), MCN Complex GPR for waterlines (Okmulgee County, 1.0 acres), Sapulpa Child Development Center (Creek County, 6.32 acres), Fiber Bore for MCN HCPD Cultural House (Okmulgee County, 0.52 acres), 30% survey of Brown’s Mount property lowlands and 80% survey of the summit (Macon-Bibb County, Georgia).
- **National Library and Archives.** They assisted with 60 genealogy requests this quarter and continue to add items to our digital archive. We also completed our 2-year Mellon Foundation Grant this quarter. We moved more than 4,000 books and items from the library and archives during the relocation of our office to a house north of the MCN Physical Rehab facility. We are proud to have assisted with 265 visitors/requests for the library this year.

<b>Accomplishments</b>	<b>1<sup>st</sup> Quarter</b>	<b>2<sup>nd</sup> Quarter</b>	<b>3<sup>rd</sup> Quarter</b>	<b>4<sup>th</sup> Quarter</b>	<b>YTD</b>
Government-to-Government Consultations	42	22	12	18	94
Section 106 Project Reviews	721	746	496	147	2,110
Active NAGPRA Cases	35	37	41	46	46
NAGPRA Consultations	9	19	20	21	69
Research Requests/other meetings	29	28	34	35	126
Archaeological Surveys	5	5	8	7	25
Cemetery Clean-up/fencing/emergency	11	12	41	47	111
Cultural Outreach Presentations	16	12	18	16	62
Library & Archives Visitors/Genealogy	58	102	45	60	265
Tribal Resolutions/Legislation	4	0	2	1	7

### **Mvskoke Language Program**

The department provides language instruction to students and citizens online and in-person and they have seven mvhayvlke (teachers) who provide a combined total of 68.75 hours of Mvskoke language instruction each week. They currently teach at the following locations: Muscogee (Creek) Nation Head Start (Eufaula, Checotah, Okmulgee, Wetumpka, Okemah, Tulsa, Wainwright, and Dewar), Public Schools (Mason, Eufaula Dormitory, Ryal, Okmulgee Primary, Okmulgee Dunbar, Okmulgee High School, and Liberty), Creek Communities (Okmulgee Indian Community), the MCN Oklahoma City Resource Center, and several Virtual/Zoom classes online. This quarter they held the Mvskoke Language Etohkvlketv (Gathering) for adults in Okmulgee on Tuesday, September 5, 2023 and had 10 participants for one full day of instruction. As part of the ANA Preservation and Maintenance Grant, the Project Manager created an online curriculum for language instruction that will be used at Keifer and Liberty Public Schools. The program continues to hold Elder Story telling events as part of the ARP Grant. They also hosted the Language Immersion Post Camp retreat and 16 students returned to participate. The program continues to get requests to attend resource fair and outreach events with MCN and at local schools. They

supply language packets and outreach items to visitors, citizens, and the public. This year they attended the Ocmulgee Indigenous Celebration in Macon, Georgia on September 16-17<sup>th</sup>.

### **Euchee Language Department**

The eight-week Summer Program had full enrollment with 33 students ranging from ages 6-17 attending and 4 summer youth workers assisting. The students met the 70% attendance requirement and were rewarded with a field trip to the Paradise Beach Waterpark in Tulsa. The after-school classes are back and we have 30 students enrolled; 24 returning students, 4 new students with no prior engagement with the Euchee Language Learning Center, and 2 home-schooled students. The students come from 12 different schools in Creek County: Bristow, Kellyville Lower Elementary, Kellyville Middle School, Kellyville High School, Pratt Elementary, Holms Park Elementary, Jefferson Heights Elementary, Lone Star School, Pretty Water Public School, Sapulpa High School, Glenpool Elementary, and Glenpool Highschool.

### **Mvskoke Langauge Liaison Program**

This is a new department that was established by NCA 23-047 and is under the supervision of the Culture and Humanities Department Secretary. The program will serve as liaisons between Mvskoke speakers and the Muscogee (Creek) Nation. They will collect and manage data on our speakers through community visits, host language gatherings, conduct video and audio recordings of speakers and serve as advocates to the speakers and our Mvskoke language. We are currently hiring for the Director, Manager, and Administrative Assistant positions in the department. We are also finalizing the office location for this department.

## **SECRETARY OF THE NATION – Zechariah Harjo, Acting Secretary**

### **Office of the Secretary of the Nation (SON)**

The Secretary of the Nation continues to provide daily budget management and policy support for all federal funding allocations the Nation is in receipt of, however, also codified and implemented foundational changes to the Muscogee (Creek) Nation Code of Law related to the Office of the Secretary of the Nation. The key to these changes is the separation from and creation of the Department of Commerce to increase the capacity of the Secretary of the Nation and Department of Commerce divisions to pursue both governmental and commercial endeavors, projects and business ventures to enhance the economic livelihood of the Nation and its Citizens. Additionally, Zechariah Harjo, was confirmed as the Secretary of the Nation by the Muscogee (Creek) National Council, after serving as the Acting Secretary.

In the 4<sup>th</sup> Quarter, the SON together with the Secretary of Commerce, has considered, reviewed and made investments in economic development for Nation-owned instrumentalities and business operations, including Muscogee Nation Businesses and Onefire Holding Company. The Office also has made progress on a number of economic development projects related to hemp and manufacturing, as well as internal processes and procedures, including updates to vendor contracts and clauses, and legal structures that protect the Nation and its assets. The SON and its subsequent offices, are in receipt of more than six (6) federal grant awards related to economic development and infrastructure projects with more awards anticipated. The Secretary continues to provide policy support and guidance as a board member for groups such as the Oklahoma Tribal Finance Consortium (OTFC), the Tulsa Regional Chamber, the Oklahoma State Chamber and the Oklahoma Municipal League (OML). Additionally, Secretary Harjo was asked to provide the keynote remarks at the OML Annual Mayors' Conference in Oklahoma City in late September.

### **Contracting and Employment Support Office (CESO)**

CESO currently has 315 total certified vendors, including 19 new vendors and 22 renewals. The Office sent out 49 Request for Proposals on behalf of various departments and continues to collaborate with the Employment & Training Office and the Tribal TANF Office to create and implement certification programs such as the at OSUIT. CESO held a Native Owned Business Vendor Fair which was successful with 65 vendors in attendance and hundreds that were able to network with Muscogee Nation Gaming Enterprise (MNGE), Mvskoke Loan Fund (MLF), Department of Housing, Federal Roads and Tribal Construction. Our Office also attended the TERO Rocky Mountain Conference to learn of opportunities we can leverage by attaching fees for construction projects over \$10,000 and allocating those generated fees for specific projects for our Tribal Citizens such as Elderly Housing, Cultural Preservation and Children's Education.

### **Government Relations**

In the 4<sup>th</sup> Quarter, the Government Relations Office established policies and procedures to consider, review, approve and appropriate funds for political donations for both state and federal elected officials. The Office previously established initial meetings and allocations for federal recipients, and completed this process for state candidates and recipients in the quarter. Additionally, the Office was approved for an increased budget and added staff for FY24 and is exited to increase policy development and support, and will assist in the needed increase in governmental policy, practices, and funding, both Tribal and federal.

### **Grants Office**

During this quarter, the Planning and Grants office submitted 26 new grant applications totaling \$56,192,143 for 10 different MCN departments, programs and agencies and assisted in processing 32 grant awards for a total of \$21,977,255 benefitting 14 MCN departments, programs, and

agencies. Additionally, the office provided consultation and compliance assistance to various MCN departments concerning budget processing, performance reviews, and other grants-related activities.

### **Planning Office**

The Planning Office has been dynamically engaged in a myriad of economic development projects since Manager Dylan Harding started in May. One of the Office's primary focuses initially has been providing assistance to the Looped Square Meat Co. in seeking cold storage solutions. The Planning team has developed plans both meet the company's specific needs and serve as profit-generating asset with optimal capacity. Additionally, the Office recently attended the Tribal Cannabis and Hemp Conference in Temecula, CA, which provided invaluable insights and success stories of Tribal businesses engaging with hemp derived opportunities. The Office is also tasked with managing a feasibility study for Looped Square Ranch regarding commercial development opportunities, coupled with identifying the best course of action and planning to generate long-term revenue for the Nation. The Office will be attending a Cold Storage and Logistics conference to broaden available knowledge and insight on the complex business opportunities between these two sectors and gain valuable insights into a successful economic strategy.

### **Office of Self-Governance**

In Quarter 4, the Office of Self-Governance attended the 2023 Tribal Interior Budget Council and quarterly Tribal Self-Governance Consultation where engagements with the U.S. Department of Interior and the federal Office of Self Governance over the current state of the Nation's self-governance funds and what actions need to be taken for the upcoming fiscal year. The Nation has added a number of new programs, services, functions and activities to the MCN self-governance compact for FY24 and the Office, has worked extensively to appropriate *McGirt* related additional appropriations received for the Nation's justice system and services and to identify funding shortfalls, in an effort to bring sufficient data and information to the coming consultations to justify continued advanced appropriations and needed funding.

### **Tribal Utility Authority (TUA)**

In Q4, the MCN Tribal Utility Authority has received two grant awards totaling approximate \$4.5 million for grid resiliency projects that benefit the Nation's various facilities and a 924 kW solar project at the Okemah Community Hospital. Broadband planning is continuing as well as conversations with internet service providers to expand service and infrastructure throughout the reservation. MCN TUA staff has also continued gathering utilities account and usage data for the Nation and its various entities to support expanded electric operations. Bill and rate analyses are being conducted to assist with the redesign and construction of existing utilities infrastructure serving various properties/facilities.

## **DEPARTMENT OF COMMERCE – Guy Barker, Acting Secretary**

### **Office of the Secretary of Commerce**

The Commerce Office had a busy 4<sup>th</sup> Quarter, attending a number local, Tribal and state conferences and meetings, in addition to some foundational changes to the Muscogee (Creek) Nation Code of Law, establishing the Department of Commerce. The Quarter began with Guy Barker, the former Secretary Treasurer of the Quapaw Nation, being named the MCN Acting Secretary of Commerce, along with the Department of Commerce formally being separated from the Secretary of the Nation division, while jointly pursuing the economic development and financial livelihood of the Nation and its Citizens. The Office attended the 2023 Office of Indian Economic Development (OIED) Grantee Meeting which supported multiple NABDI Grant Awards granted to the Secretary of the Nation and the Department of Commerce, the Select Oklahoma Economic Development Conference, and the American Indian Chamber of Commerce 2023 “The Gathering” conference. Commerce also attended and participated in the Oklahoma Tribal Finance Consortium (OTFC), in addition to a number of ongoing local monthly chamber meetings which continue to create relationships and opportunities within the Reservation with local, city, and state officials. Current partnerships and memberships include: the Oklahoma State Chamber of Commerce, the Tulsa Regional Chamber, Indian Nations Council of Governments (INCOG), Tulsa, Jenks, Broken Arrow, Bixby and the Glenpool Chamber, resulting in a wide array of networking opportunities and project developments. The Looped Square Ranch Planning and Economic Feasibility Project are progressing with emphasis on commercial economic development opportunities and infrastructure.

### **Fountainhead Creek Golf Course**

Fountainhead Creek Golf Course experienced a strong 4<sup>th</sup> Quarter, finishing with \$60,693.58 in revenue, despite sustaining heavy damages to the greens during the winter months. Staffing levels are also strong, with eleven (11) Full-Time and one (1) Part-Time team members, who have remained busy with the regular upkeep of the summer season and remedial efforts related to the winter weather damages. While the greens suffered greatly from winter damage and will require ongoing resurfacing and reseeded, the majority of winterkill on fairways, tees, and roughs have cured nicely. New irrigation heads have been proposed and are to be installed which will assist in reparations. Feral hogs remain an issue despite FHGC experiencing a decrease in sightings, activity and damages in the last 12 months and management has planned to continue efforts to install a hog fence.

Additionally, FHGC management have begun discussions and proposals with a golf course architect to improve the Course, including rebuilding and resurfacing the greens, surface drainage, bunker work, cart path work, tree removal and trimming, drainage work on several holes, parking and an enhanced clubhouse.

### **Marketing and Tourism Department**

During the last quarter, the Marketing & Tourism Department worked with Festival Coordinators to review operations and examine the Festival 2023 survey data which revealed the new layout for the carnival rides and the addition of chair volleyball was a success. The survey results will allow the department to improve the 2024 Festival. The department also created a marketing campaign for FY24 that showcases Mvskoke history and culture. The new campaign will highlight many different facets of Mvskoke way of life, promote tribally owned businesses and increase the nation’s tourism footprint across the United States. The department also completed a new 58 foot long mural in downtown Eufaula which showcases Mvskoke culture, updated our retail offerings in preparation for Christmas and promoted the Nation at consumer marketing shows with our

tribal, city and State partners. We also attended the OIED/DED Grantee conference meeting for our Tribal Tourism Grant award.

### **Mvskoke Loan Fund (MLF)**

The Mvskoke Loan Fund had a productive 4<sup>th</sup> quarter by providing three (3) commercial loans totaling \$137,000 along with three (3) loans pending underwriting. MLF will be receiving a partner of the year award from REI Oklahoma at their next annual Dream Big Oklahoma event being held at Firelake Grand Casino. MLF was awarded an ARPA allocation which have created three new positions and anticipates increased capacity for hosting training events and provide quicker processing times for lending products. MLF is currently developing a partnership with Native CDFI Network and will be applying for a \$10 million dollar grant from the EPA to help fund clean energy projects. MLF has successfully completed its longest running training series with 16 trainings which served a total of 139 individuals from entrepreneurs, ranchers, farmers and tribal citizens. The trainings provided critical information for agribusiness, quickbooks, social media and marketing and were held at several Indian Community Centers across our reservation. MLF finished up Q4 by hosting a 2-day Indianpreneurship Event at River Spirit Casino and Resort which attracted 77 in person and zoom attendees.

### **Recreation Department**

The Recreation Department had busy and successful 4<sup>th</sup> Quarter, beginning with a number of events in July, including barrel racing, summer youth fun day, the annual corn-hole tournament and a chair volleyball scrimmage held by JR Wind. August kicked off with a 2-day quilt show which was well attended, followed by the Kenneth LeBlanc rodeo on the 11<sup>th</sup> and 12<sup>th</sup>, and finished with the Mental Health Basketball Camp hosted by Lakota Beatty and the MCN Department of Health. September was also full of events beginning on the 9<sup>th</sup> with the Gathering of the Communities held by JR Wind, followed by the MCN Election the week of the 11<sup>th</sup> thru the 15<sup>th</sup>. The Stand Down event held for MCN veterans on the 22<sup>nd</sup> on behalf of the MCN Veterans Affairs and Services Office (VASO) was well received, as was the Oral Roberts University youth basketball event on the 30<sup>th</sup>. Additionally, a new basketball scoreboard was installed this quarter and the new construction of the stage and lights for the rodeo and softball facilities were also completed.

## **DEPARTMENT OF HOUSING – Jeff Fife, Chief of Staff/Acting Secretary**

**ROSS Program** coordinator attended several ROSS webinar trainings this quarter. The coordinator stayed in contact with OSUIT, Employment & Training, and Tinker Federal Credit Union for future events and workshops. Letters were mailed to tenants with zero income to contact the ROSS program for intake. Received intakes from tenants and input the information in the Family Metrics software. Also, attended the MCN Resource Fair in the Mvskoke Dome.

**The Akhvse Tutcenen (Three Ponds) Project** started on July 1, 2021 and plan to complete by late December 2022. Due to unforeseen circumstances (Wetland Restoration), the project completion date was rescheduled. Wetland Restoration is 100% complete. Community (Elder) Center is complete except for the gas service, water, and delivery of appliances. The cottages are 90% complete and the remaining 10% will be complete once the streets are finished. The Federal Roads are to begin with road installation. ONG was approved to start the installation of gas service.

**Contract Services** issued 21 contracts for major activities such as rehabilitation of homes, rental, and new construction, expending \$1,333,939. There were 298 work agreements processed for minor repairs, expending \$1,009,926.77. Minor repairs include electrical, plumbing, heating and air conditioning, handicap accessibility, aerobic system repair, and roofing. There are 3 work orders for pest control expending \$5,480 during this quarter. There are 89 minor repairs in progress or waiting to be scheduled. Currently, we have 15 regular contractors with varying workloads.

**Admissions Department** processed 75 work orders for emergency health and safety needs through the Emergency Repair of Privately Owned Homes. There were 10 home visits during this quarter. Down Payment and Closing Program approved 8 families for grants. There were 8 closing on homes expending \$200,000. There were no in person Homebuyer Ed classes for the Down Payment Assistance and Homeownership participants. All classes were online. HUD VASH housed 32 Veterans with rental assistance of \$58,983. The Elderly Subsidy assisted 84 elders with rental subsidy of \$144,000. There are 272 on the waiting list for homeownership. Processed zero applications for Tax sale Prevention. Assisted 75 families with rental subsidy through the IHBG-ARP grant expending \$135,000.

**Housing Management** processed 503 work orders. There were 121 re-certifications processed. There were 1,195 late notices mailed and completed 6 successorships. There were 215 inspections processed. Also, had 58 home visits. The insurance office received 351 calls, 6 cancellations, and had an addition of 22 tenants. They processed 90 work orders, 42 home visits, and 53 office visits. There were 22 claims processed, 5 checks issued and processed 6 settlement forms.

**Construction Services** received 64 work orders. There were 55 scopes of work completed; 146 evaluate and assess completed; and 72 final inspections completed. The department also received 469 emergency work orders for NAHASDA, Mutual Help, Lease Option, Privately Owned Homes, and rental. Also received 129 evaluate & assess for NAHASDA, MH, LWOP, POH, and rental units.

**Force Account** completed 238 work orders for the following activities: electrical – 38; Minor Repair - 50; and plumbing - 150 with total material cost of \$63,662.40. Force Acct, also, has open P.O.'s to purchase materials and supplies for projects at various vendors.



**Development Department** did not acquisition any homes this quarter but purchased 7 units for the year. Completed new construction on 7 units this quarter located in Wetumka, Henryetta, Morris, and Okemah. There are 3 units in the process of being completed. The unit in Dustin is about 90% complete. The two in Muskogee has one new constructed home at 90% complete and the other unit was approved by the National Council in August. The bidding documents are complete for the new construction of 11 homes for the 10 acres in Henryetta. The development of the 10 acres is currently out for bid. Purchased land in Okemah during the fourth quarter to construct new homes for citizens on the waiting list. Development Department has a total of 22 repossessed units. During the quarter, Development received 8 units and 4 of the units have been awarded to contractors. The remaining 4 are in the bidding process. There are 2 burn out units at a total loss. One unit located in Holdenville and the other unit is in Sapulpa and both went out for bid in September. **Sunrise Trail Apartments** remodeling project was out for bid during the first quarter of this year and funded through the ICDBG-ARP funds. The remodeling project is at 92% complete. **Sapulpa Duplex** closed on 8 units earlier in FY 2023. The remaining 8 units were set to close September 30th but had to reschedule the closing until mid-November due to not receiving the Release of Funds from HUD. **Alternative Housing Program** received 15 applications. Currently, 4 homes are being built in Henryetta and Weleetka at 90% complete, Eufaula is 55% and Wewoka is at 15% complete. Bids were awarded for 2 homes in Checotah and Prague. Four modular homes will be placed in Tulsa (2), Wetumka, and Haskell.

**Rental Properties** provide low-cost rental housing to Native American Families. There are 317 rental units located in Checotah, Eufaula, Okemah, and Okmulgee. Of those, 280 units are occupied and 37 units are vacant due to repairs or rehab. During this quarter, 49 annual re-certifications were processed, 48 annual inspections were conducted, and 341 work orders completed. Checotah added new parking and 2 handicap ramps. Crutchmer's front office and some of the units received steel pipe handicap rails or wooden rails. **Rental Apartments** includes Turtle Crossing (Coweta) which has 7 units occupied and 1 vacant. Sunrise Trail Apartments have 48 units with 42 units vacant and six (6) units occupied. The site manager has processed 2 re-certification, 2 inspections, and 8 work orders. Sand Springs has 12 units occupied and zero vacant. One (1) work order was completed. Sapulpa has 8 units with zero vacant. Three work orders have been completed. Housing will be closing on 8 additional units in November in Sapulpa (as mentioned above).

**Elderly Rental Program** gives preference to those 62 years and over. There are 54 units located in Okmulgee. Fifty-three (53) units are occupied and 1 unit is vacant. There were 8 annual re-certifications processed, 19 annual inspection, and 55 work orders completed. A site manager and 2 maintenance positions have been hired for Three Ponds. They are located at the Elderly Housing Office until Akhvse Tutcenen officially is ready for operation. The property manager has hired an assistant manager. Guttering has been installed on units on Phillip Coon and Polokse Circle. Thirty apartments on Phillip Coon have been upgraded with new AC units.

## INDEPENDENT STATUTORY EXECUTIVE AGENCIES

### LIGHTHORSE ADMINISTRATION – Richard Phillips, Lighthorse Police Chief

#### **2023 Fourth Quarter**

Under the direction of Chief Phillips, Lighthorse placed the following goals in the Strategic Plan:

1. Purchasing new units (Grants)
2. Hire additional officers and surveillance positions.
3. Purchase equipment for tac team
4. Awarded Grants: Oklahoma Highway Safety Grant: \$40,000 for the purchase of 5 Lidars and OT man hours to enforce speed laws. Enbridge Community Responder Grant: \$14,256 for the purchase of 150 fire extinguishers which will be placed in patrol units. FY2023 Support for Adam Walsh Implementation Grant Program: \$3,742,528.00 for 1 new position, uniform and accessories and 1 police unit (2025 Chevrolet Traverse). The Patrick Leahy Bulletproof Vest Program Grant: \$478.42 with a tribal match of \$478.42 to purchase the vest, and the CTAS PA#1 grant: \$899,537.00 for the purchase of 13- 2025 Chevrolet Tahoes.
5. Grants Applied for: The Bloodhound Commitment through the Jimmy Ryce Center, if awarded the department will be given a fully trained bloodhound. The NRA Foundation Grant, \$5,000 with Tribal Match \$5,000 for berm improvements for the Lighthorse gun range.

The Lighthorse Department has continued education with law enforcement sponsored programs and has 1,616 training hours including in-house and agency wide trainings. The department is currently seeking 15 new grant funded surveillance positions for the CCTV grant. The department would like to welcome new officers: Simeon Parrish, Quinton Short and Jordan Houston. Congratulations to the following on their promotions: Kolby Clark, Administrative Assistant, Angela Jones, Grants Manager and Autumn Chalakee, Grant Investigator.

The **Records Department** has reported 5,523 Calls for Service for the MCN jurisdiction and other LE agencies. Arrests: 287, Juveniles: 2, Citations: 142, Domestic Violence: 120, Juvenile Cases 246, Suicide 7. Protection Orders and Civil Process: 122. Report request: 139.

Outside reports received: Reports 242, Citations 107 and Arrests 333.

#### ***Communications Department:***

Dispatchers have reported the following: Incident: 965, accident: 44, juvenile calls 245, NCIC entries (including wanted persons, stolen vehicles, missing persons, stolen article, stolen tags, stolen weapons) 315, Arrests: 291, Citations: 0, Impounds: 51, Civil process 1, Protective Orders 19. The department has 116 hours of in-service training including: When Seconds Count-Swift Water Rescue, Sympathy vs. Empathy and Self Awareness. The department welcomes new Communication Officers Amber Cain and Mary Curtis.

#### ***Criminal Investigations:***

The Investigations Division has processed approximately 255 total cases consisting of the following: 82 Child Crime, 37 Domestic Violence and 136 cases including Death Investigations, Fatal Hit and Run, Missing Persons Shootings and Burglary and Larceny.

The Investigators assisted Federal, State and Local agencies on multiple investigations within the MCN boundaries.

The department held interviews and hired an additional grant funded investigator, Autumn Chalakee, from Lighthorse Patrol, will assume this role on October 9, 2023. The departments have well over 100+ training hours.

***Explorers:***

The Explorers department has implemented a new Explorer Club with three Club Advisors and seven active club members. The Explorers have five advisors and seven active members. Regular scheduled meetings are set every Sunday. The Explorers attended the Cops and Kids Shawnee Expo.

***SORNA:***

The Department has 1,500+ calls for service, 224 Check Ins, 193 New Registers, 289 Compliance checks, 4 Absconders, Total active 599. The SORNA department has 180 training hours.

***Special Operations:***

The Special Operations unit assisted other LE agencies including U.S. Marshals on warrants, Coweta Police Department, Wagoner County EMT, McIntosh County Sheriff's Office, MCN Health Department on active shooter drills, Escort of Fallen Officer from Choctaw Nation Lighthorse Police and the Holdenville Police Department.

The department attending the following meetings: GRDA and Other LE agencies on Terrorism, Breaching Class, Suicide Awareness meeting. The department have well over 200+ hours of training.

***Community Relations:***

The department participated and assisted in the following: Gathering of Communities with Informational Booth, visited Holdenville and Muscogee Community center to hand out medical lock boxes requested by elderly citizens, Diabetes Summit informational booth, Career/Resource event at the MCN Dome, Choctaw Nation Festival and set up informational booth in Oklahoma City at the At large citizens center. The department has 80 hours of training: D.A.R.E and Peer to Peer training.

**OFFICE OF THE TAX COMMISSION – Mary Mashunkashey, Tax Commissioner**

**Program Overview**

Pursuant to Title 36, Chapter 1 of the Muscogee (Creek) Nation Code Annotated, the Tax Commission was created for the orderly development, administration, regulation of taxation and collection of all of the following taxes: Motor Vehicle Registration Tax, Tobacco Tax, Motor Fuel Tax, Sales Tax, Resort Fee, Liquor and Beverage Tax, and Oil and Gas Severance Tax (no activity at this time but have started reviewing code and plan to implement within the next year).

- The Tax Commission consist of two divisions: The Motor Vehicle Department and the Tribal Tax Enforcement Department
- The Tax Commission currently has 5 office locations: Okmulgee, Wetumka, Okemah, Jenks, and Coweta.

**Motor Vehicle**

**New Tags/Renewals Taxes Collected 4th Quarter**

July	\$340,261.00
August	\$364,654.90
Sept.	<u>\$346,654.93</u>
TOTAL	\$1,051,540.83

- Total revenue for FY23 was \$3,984,022.98, which is an increase of \$551,289.48. from FY22.
- During the 4th Quarter our Motor Vehicle Department issued 2,822 new vehicle tags and renewed 6,843 vehicles with a total of 11,168 requests for Motor Vehicle services.
- The Motor Vehicle department began issuing tags statewide on June 1<sup>st</sup>, 2022. From June 1<sup>st</sup>, 2022-Sept. 30<sup>th</sup>, 2023, our office has issued over 5,460 tags to MCN Citizens that reside outside of the jurisdiction.
- Citizens can renew tags in office, by mail, online at [mcntags.com](http://mcntags.com), or by drop box in front of our new building.
- The Motor Vehicle department has hired 1 new employee during the 4<sup>th</sup> quarter.

**Tribal Tax Enforcement**

- 1 new employee was hired for the Tribal Tax Enforcement department during the 4<sup>th</sup> quarter.

***Tobacco Tax Code***

**License Fees Collected 4th Quarter**

July	\$	0.00
August	\$	0.00
Sept.	<u>\$</u>	<u>0.00</u>
TOTAL	\$	0.00

- Total Tobacco license fees collected for FY23 as of this date is \$4,820.00.
- Licensing for Tobacco is issued annually, and the licenses are valid from January 1<sup>st</sup>-December 31<sup>st</sup> of each year.

**Tobacco Taxes Collected 4th Quarter**

July	\$ 196,338.02
------	---------------

August	\$ 203,282.29
Sept.	\$ 0.00
TOTAL	\$ 399,620.31

- Tobacco taxes are not due until the 15<sup>th</sup> of the month following collection; therefore, the Tobacco tax reflects what has been collected as of the date of this report.
- Total Tobacco Tax collected for FY23 as of this date is \$2,197,334.86.

***Motor Fuel Tax Code***

- Motor Fuel taxes are collected quarterly.
- Total Motor Fuel taxes collected for FY23 4th quarter is estimated to be around \$644,622.05.

***Sales Tax Code***

License Fees Collected 4th Quarter

July	\$ 1850.00
August	\$ 675.00
Sept.	\$ 0.00
TOTAL	\$ 2,525.00

- Total License fees collected for FY23 as of this date is \$14,195.00 which is an increase of \$5,940.00 from this time last year.
- This includes our annual Sales License and Temporary Sales License revenue.

Sales Tax Collected 4th Quarter

July	\$ 220,379.14
August	\$ 238,676.78
Sept.	\$ 0.00
TOTAL	\$ 459,055.92

- The sales tax remittance is not due until the 20<sup>th</sup> day of the month following collection; therefore, the 4th quarter sales tax reflects what has been collected as of the date of this report.
- Total sales tax collected for FY23 as of this date is \$2,282,968.65.

***Liquor and Beverage Code***

Taxes and Fees Collected 4th Quarter

July	\$ 75,497.28
August	\$ 67,033.40
Sept.	\$ 0.00
TOTAL	\$142,530.68

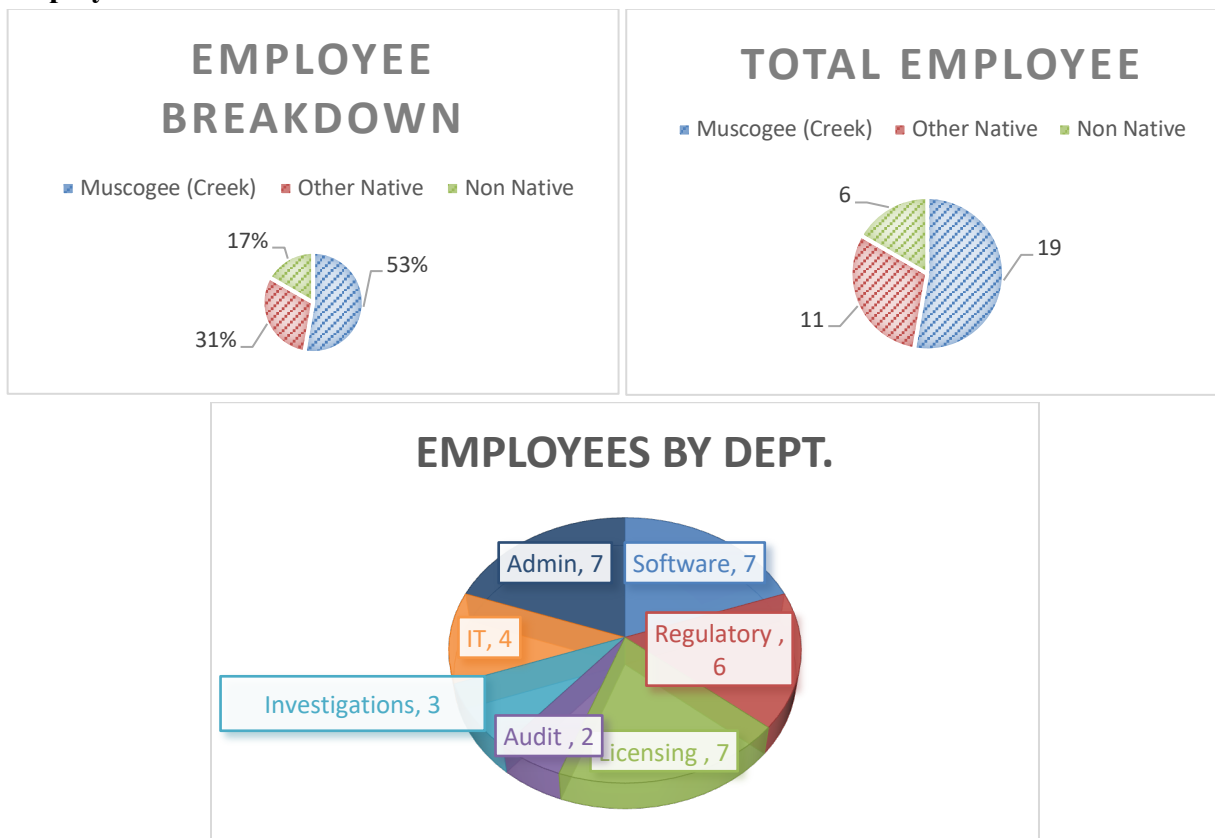
- Taxes due on liquor and beverage sales are due by the 20<sup>th</sup> day of the Month following collection; therefore, the 4th quarter liquor and beverage Sales tax reflects what has been collected as of the date of this report.
- Total Liquor/Beer tax collected for FY23 as of this date is \$689,175.43 and is an increase of \$41,921.85 from this time last year.

**OFFICE OF PUBLIC GAMING – Tracy Burris, Executive Director**

The Office of Public Gaming (OPG) is an independent agency responsible for regulating all gaming activity within the jurisdiction of the MCN. A three (3) person Gaming Commission, via the Executive Director oversees the daily operation of this office. This office promotes and ensures integrity, accountability, and security of the operation and administration of all gaming facilities. OPG will strengthen our collaboration with casino operations and other tribal gaming regulatory agencies as well as National Indian Gaming Commission (NIGC) to enable effective regulation of MCN gaming.

The office is comprised of six (6) different sub-divisions and maintains several separate office sites. Responsible for the licensure of all casino employees and vendors, ensuring the compliance of all gaming systems and operations, monitoring of all gaming activities, surveillance, and the quasi-judicial administrative functions associated with regulating the Muscogee (Creek) Nation’s gaming activities.

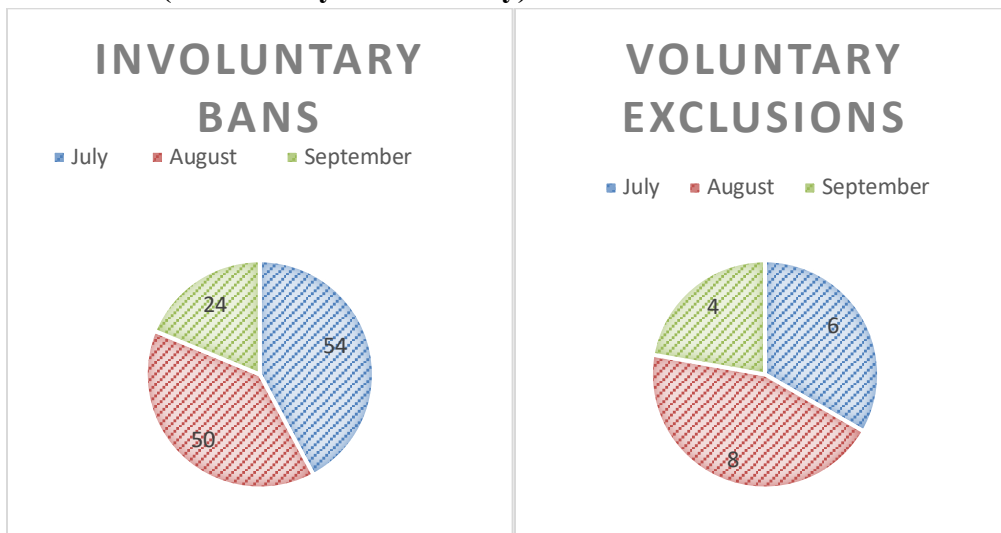
**Employees**



**Software**

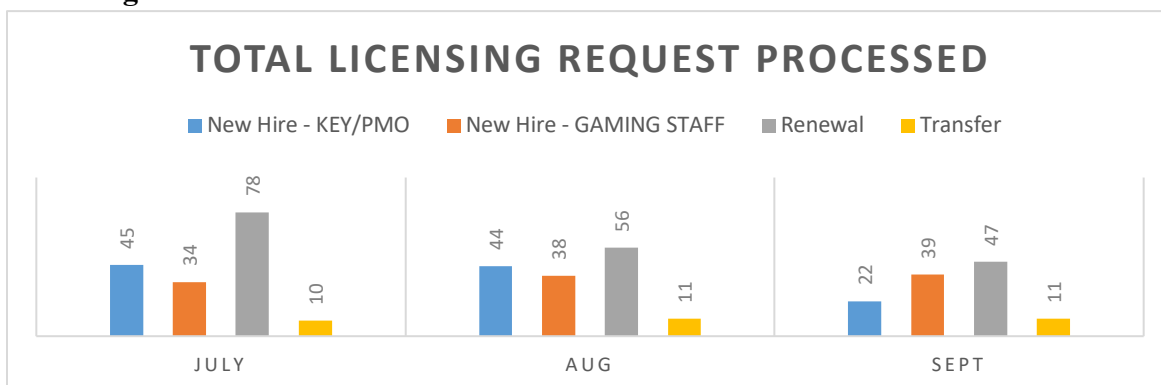
Software Agents assisted in the installation and conversion of 634 Class II/III gaming machines across the MCN jurisdiction. Agents also assisted with breaking seals for an additional 1055 machines for the quarter. The total number of machines that we assisted with is 1689. Over the course of three months, that is an average of 18.8 machines per day.

## Exclusions (Involuntary & Voluntary)



- Patron requests to lift voluntary exclusion to Gaming Commission – 11
- Patron requests to lift involuntary exclusion to Gaming Commission – 2
- Patron requests to lift statewide self-exclusions by Gaming Commission – 6
- Excluded patron requests to pay jackpot by Gaming Commission – 6

## Licensing



The licensing department processed 292 new/renewal employee gaming applications. 32 transfer of positions requests processed. 87 total employee gaming licenses were issued. In addition to 125 vendor employee licenses. 114 applicants submitted to National Indian Gaming Commission for review. 168 separated employees were processed. Additionally, this department completed 245 license verifications for other regulatory agencies.

Participated in National Indian Gaming Commission’s File Review.

## Internal Audit

Internal Auditors completed 133 audits throughout the quarter. Auditors also reviewed 119 casino operations promotions. Some notable areas audited this quarter include:

- Progressive Liability Audit
- Machine Count Review
- Title X Review
- Promotions Audit

## Information Technology

Some of the notable achievements and projects worked on this Quarter include:

Closed 952 Support Tickets

Installed New Server Hosts in Muskogee

- Stood up New DHCP Server
- Stood up New Active Directory Server

Setup and Migrated to New CIP Server

- Upgraded to CIP Version 10.9.9
- Migrated Database to SSD

Preparation for Hybrid Exchange Online Migration

Migrated to Microsoft Azure Cloud Sync

Completed All Meraki Switch Upgrades

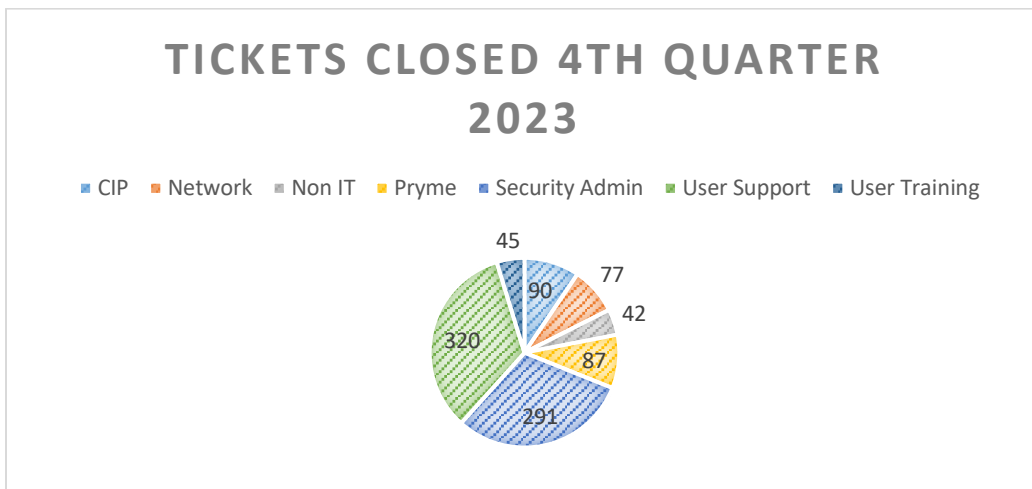
Pryme Upgrade to Version 5.10

Kicked Off Implementation of Pryme Assets

Completed Full SD WAN Implementation

Implementation of New FortiClient VPN

In addition to ongoing projects our team has maintained continuous support of our 50+ computers, 30+ Servers, 60+ User accounts, 30+ Cellular Devices, 50+ Phone and Data lines.





## **MUSCOGEE NATION BUSINESSES, LLC – Vivian McCutchen, CEO**

The Muscogee Nation Businesses, LLC was formed in 2015 under the Nation’s Limited Liability Company Act as a holding company. The holding company has the following subsidiaries in various stages of development, formation and certification(s) held.

Muscogee Staffing Solutions, LLC- In Operation

Muscogee Arora JV, LLC- In Operation (Joint Venture of Muscogee Staffing Solutions, LLC)

Muscogee Business Services, LLC- In Operation

Muscogee Asset Protection, LLC- In Operation

Muscogee Distribution & Logistics, LLC- fully formed, not in operation

Muscogee Manufacturing, LLC-fully formed, not in operation

Muscogee Development Co., LLC-fully formed, not in operation

**Muscogee Staffing Solutions, LLC** –Muscogee Staffing, LLC (MSS) is 8(a) and Hubzone certified. MSS has achieved tremendous growth over this past program year and is poised for continued success in the FY 2024 in both the Federal and Commercial markets. Muscogee Staffing Solutions, LLC has successfully onboarded the contracts that was awarded in the 4<sup>th</sup> QTR FY 23.

- 1.) US Army- Muscogee Arora JV, LLC
  - This contract will be for 1 Base plus 4 years with \$9-10 Mil contract value
- 2.) US Army- Muscogee Arora JV, LLC
  - This contract will be for 1 Base plus 4 years with \$1-3 Mil contract value
- 3.) US AIR Force- Muscogee Staffing Solutions, LLC
  - This contract will be for 1 Base plus 1 option year with \$10 Mil contract value
- 4.) US Army- Muscogee Arora, JV, LLC
  - This additional Task Order is 1 year with \$2 Mil contract value

In QTR 4, MSS executed previously awarded contracts, MSS submitted 13 Federal proposals during QTR 4 and gained 5 new commercial clients. Throughout QTR 4 MSS focused on the execution of the new contracts awarded and the renewal of option years on existing contracts.

Employment opportunities can be viewed and applied to directly from the MSS Website, [www.mstaffsolutions.net](http://www.mstaffsolutions.net).

MSS Federal and Commercial attended the following networking events for Business Development efforts.

July 7<sup>th</sup>, MCN Community Research and Development Fair- Riverspirit Casino

July 12<sup>th</sup>, Department Training Goals- OSU IT

July 13<sup>th</sup>, Goodwill Resource Fair- Tulsa, OK

July 24<sup>th</sup>, The Gathering- Riverspirit Casino

July 26<sup>th</sup>, Tulas Welding School Career Fair- Tulsa, OK

August 17<sup>th</sup>, AICCO Event- Glenpool, OK

September 14, 2023, Macon, GA Business Development Event

September 27, 2023, Macon, Intercity Tour

**Muscogee Asset Protection, LLC** – HubZone Certified, 8(a) certification submitted & pending.

In QTR 4 Muscogee Asset Protection, LLC worked through a backlog of projects, which have been prolonged primarily due to supply chain issues. MAP has also picked up several small projects in QTR 4. This entity had 7 projects on-going throughout QTR 4.

Muscogee Asset Protection, LLC’s 8 (a) application had been submitted to the SBA in mid-February 2023 and has responded to additional information requests. MAP is looking forward to the additional service offerings that will be added to the firm.

## Company Census

Total Employees: 309  
Muscogee Creek: 18  
Other Tribal 04

### By Entity:

Muscogee Nation Businesses, LLC: 9  
Muscogee Asset Protection, LLC: 3  
Muscogee Business Services, LLC: 1  
Muscogee Staffing Solutions, LLC: 296  
4 Corporate  
265 Contract Employees  
27 Temporary Placements

**Board Meetings** - Muscogee Nation Businesses, LLC held the following Board Meetings QTR 4, 2023. Current composition is 5 Members, 0 Vacancy, all current members are Muscogee.

July 12, 2023- Special Board Meeting  
July 27, 2023- Regular Board Meeting  
August 31, 2023- Regular Board Meeting  
September 11, 2023- Special Board Meeting  
September 18, 2023- Special Board Meeting  
September 28, 2023- Regular Board Meeting  
September 30, 2023- Special Board Meeting

All meetings are posted and open to the public.

Business Diversification: The Board of Directors heard 2 proposals in the 4<sup>th</sup> QTR, 1 Joint Venture opportunity, and 1 Acquisition of existing business. Both are still in the evaluation phase.

For the 4<sup>th</sup> QTR 2023, distribution to be made to the Nation will total \$30,000.00.

## **OFFICE OF VETERANS AFFAIRS – Grover Wind, Veterans Affairs Director**

The Muscogee (Creek) Nation's Veterans Affairs Services Office (VASO) plans, organizes, coordinates, reviews, submits, and reconciles Muscogee veterans and surviving spouses' claims for the receipt of earned benefits and services administered through the United States Department of Veterans Affairs (USDVA) and provided auxiliary services for additional support.

During the 4th quarter of the fiscal year 2023, the VASO has provided claim support and assisted with related inquiries for veterans and family members.

Other activities:

- \* Continued to assist veterans and families with new disability claims and disability increases with claims
- \* Made home visits to veterans and/or surviving spouses to assist them in filing disability claims
- \* Assisted veterans on a walk-in basis regarding their situations
- \* Set up meetings with Housing and HUD/VASH to see how we can better serve our veterans.
- \* Assist with referrals to other MCN departments and outside resources
- \* Hosted monthly Veterans Coffee and Doughnut day
- \* Continued to update digital records of veterans served through VASO
- \* Worked on preparation for Muscogee Veterans Cemetery now in trust land
- \* Attended as many Veteran's funerals as possible
- \* Discussing and establishing new ways to reach out to our veterans
- \* Mvskoke Riders are doing their funeral escorts
- \* Assisted DSWP formerly know as HVRP with location change to their downtown office
- \* Standdown event was host by veterans' office and DSWP
- \* Maintaining VASO Face Book with weekly informational updates about program eligibility, veteran's benefits, community resources, upcoming events, and a virtual tour of the facility and collections
- \* Continuing to develop our website to inform veterans and citizens about departmental services
- \* Coordinated with the Oklahoma Department of Veterans Affairs (ODVA) to reconcile benefits and claim applications for veterans and surviving family members
- \* Assisting Women's Honor Guard with Outreach.
- \* In the process and working with USDVA to set up our office as a certified office; able to track and follow claims after they leave our office
- \* Currently planning future events, Welcome Home Vietnam Veterans, Veterans Benefit Concert, Food Bank Out Reach, Veteran's trip to Washington DC and future Outreach events
- \* Looking for grants that will enable us to further assist our Muscogee Creek Veterans
- \* The construction on our roof is complete.
- \* Therapy dog program is still active with 1 dog available.
- \* Designed collateral items (t-shirt, baseball cap & coin) for the upcoming Vietnam "Welcome Home" Event
- \* Trail of Tears ride was a success.
- \* Memorial Certificates were created for Muscogee Veterans
- \* Design of valorous awards and branch license plates
- \* Design and production of 2-sided veteran's coin.
- \* Updated floor graphics in center court.
- \* Continued work with Men's Honor Guard for production of collateral materials (table banner and coins)
- \* Weekly museum tours of new hires from HR department

**INDEPENDENT CONSTITUTIONAL EXECUTIVE AGENCIES**

**MVSKOKE MEDIA – Angel Ellis, Director**

**QTR-Operations Report**

Mvskoke Media staff are working to implement a newly formed strategic plan that was formed with input from staff, board, and the Mvskoke Media audience recommendations. This plan will guide the department through its service goals over the next few years.

The department is working on PARS, and has completed its annual professional development.

**Mvskoke News**

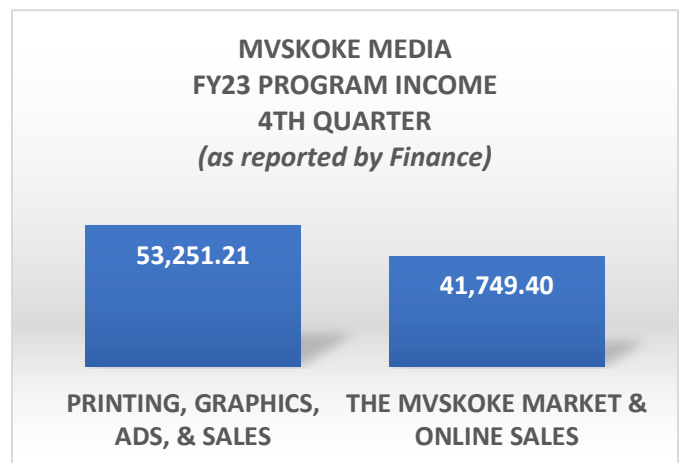
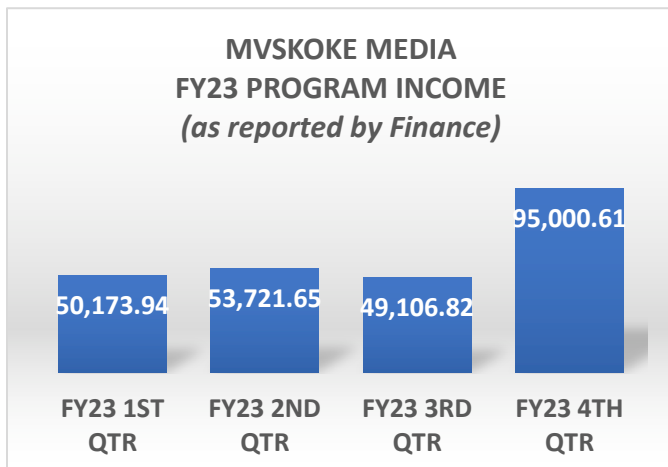
- Total Print Subscribers: 6,624
- Total Digital Subscribers: 262
- Total Subscribers for Youtube: 5,582
- Total Followers on Facebook: 292
- Total Followers on Twitter: 6,275
- New Subscription for Print: -16
- New Digital Newsletter Subscribers: 42

**Mvskoke Creative**

Total program income is \$63,557.39. Total material expenses are \$3665.39. Of the total revenue the Creative billed \$54,317.77 for design and printing services. Also collected was \$9,237.62 for advertising. Of the total program income, \$46,710.28 was billed to internal Muscogee Nation clients and \$9,732.58 was billed to external Clients.

**Mvskoke Market**

The revenue for the Mvskoke Market-Okmulgee for the 4th quarter was \$32,140.38. Sales consisted of \$10,396.85 in cash sales and \$21,743.53 in credit/debit card sales. A total of \$1,818.97 will be paid to MCN tax commission. The gross profit margin is 49.07%. The revenue for the Mvskoke Market-Okmulgee for the 4th quarter was \$5,753.75 for MCN departments. The revenue for the Mvskoke Market-Okemah for the 4th quarter was \$7,839.99. Sales consisted of \$2,422.47 in cash sales and \$5,417.52 in credit/debit card sales. A total of \$401.87 will be paid to MCN tax commission and \$704.63 to the State of Oklahoma. The gross profit margin is 45.42%. The total revenue between the Mvskoke Markets for the 4<sup>th</sup> quarter is \$45,734.12 and the total that will go to the MCN tax commission is \$2,220.84.



## **CITIZENSHIP BOARD – Nathan Wilson, Citizenship Board Director**

The Citizenship Board office is governed by a Citizenship Board consisting of five members. This office provides services to citizens of the Muscogee (Creek) Nation of Oklahoma or to potential citizens in giving direction or assisting in the lineage verification process of the Muscogee (Creek) people. The mission of this office is to verify the lineage of descendants of Muscogee (Creek) Indians by blood that is listed on the 1906 Dawes Roll.

To date 745 citizens have received Enhanced Tribal Cards.

During the 4<sup>th</sup> Quarter of FY 2023 the Citizenship office performed remote services in Wichita, Oklahoma City, Wetumka, and Georgia. The Citizenship office also implemented newly designed Citizenship ID cards and installed new CDIB and Citizenship card printers. The Citizenship office began offering Enhanced Tribal Card services out of the Okmulgee office. We also celebrated the one hundred thousandth citizen with a come and go event at both the Jenks and Okmulgee locations.

During the 4<sup>th</sup> Quarter of FY 2023 the Citizenship office has provided services to 11,779 Citizens. We have replaced 3,384 Citizenship cards, replaced 235 CDIB cards, issued 770 new Citizenship cards, 459 new CDIB cards and received 5,521 phone calls. Our Total Tribal Enrollment is 100,380 as of September 30, 2023.

The Citizenship Board meetings are held twice a month. The Citizenship Board Members are: Elizabeth Yahola, Clarence Johnson, Lea Ann Nix, Jason Nichols and Cecelia Wittman.

**ELECTION BOARD – Nelson Harjo, Jr., Office Manager**

The Election Board held the Primary Election on Saturday, September 16, 2023. During the election the offices of Principal Chief and Second Chief were elected. During the election the following National Council Representative Seats A were elected: McIntosh district, Muskogee district, Okfuskee district, Tukvptce district, Tulsa district, and Wagoner district.

The General Election will be held on Saturday, November 4, 2023. Early voting for the General Election will take place on November 1<sup>st</sup> and November 2<sup>nd</sup>. The General Election will be held to elect National Council Representative Seats A for Creek district and Okmulgee district. For more information regarding elections please contact the Office of the Election Board by using the contact information below.

The following are the registered voter totals for each district of Muscogee (Creek) Nation as of October 1, 2023:

<u>DISTRICT</u>	<u>VOTER TOTAL</u>
Creek	2,217
McIntosh	2,080
Muskogee	1,364
Okfuskee	1,754
Okmulgee	4,389
Tukvptce	1,510
Tulsa	3,959
Wagoner	922

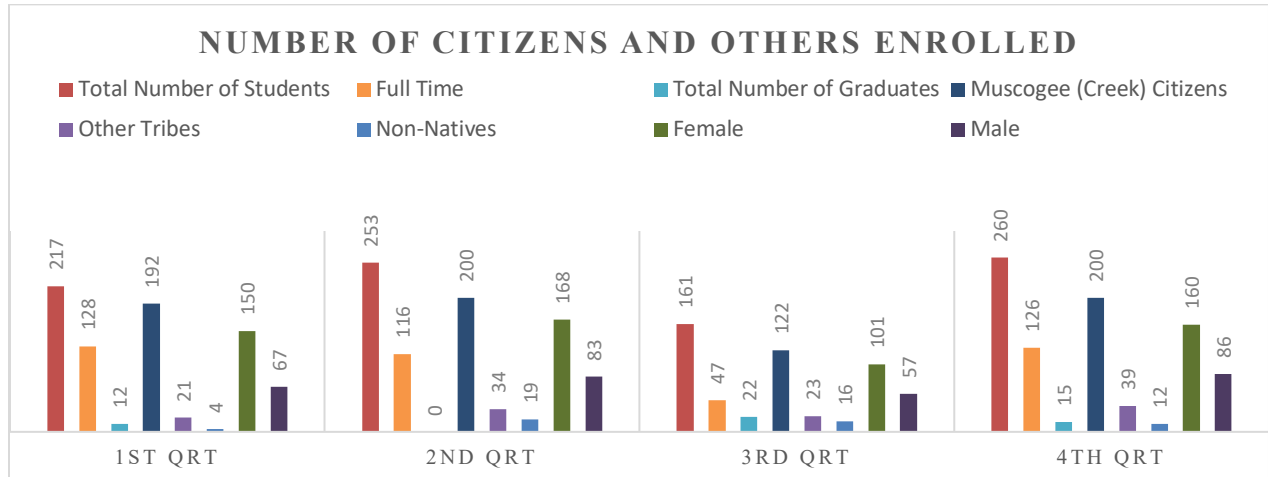
The Election Board: Chairperson - Sara Barnett, Vice Chair - Selina Jayne-Dorman, Secretary - Lucinda Myers, Nolen Robinson and, Andrea James. Manager of the Election Board - Nelson Harjo Jr. For questions or concerns contact the Election Board Office at 918-732-7631 or email us at [election@mcn-election.com](mailto:election@mcn-election.com). The Election Board website can be found at <https://www.muscogeenation.com/services/election-board/>. Please follow us on Facebook @ Muscogee Creek Nation Election Office for the latest information and announcements.

**COLLEGE OF THE MUSCOGEE NATION BOARD OF REGENTS -**  
**Monte Randall, CMN President**

*The College of Muscogee Nation is a trimester institution. To be consistent with the quarterly report the Fall Trimester data will be included as 4<sup>th</sup> and 1<sup>st</sup> quarter information. The Spring Trimester data will be included as 2<sup>nd</sup> and 3<sup>rd</sup> quarter information. The Summer Trimester data will be included as 3<sup>rd</sup> and 4<sup>th</sup> quarter information.*

**Number of Citizens and Others Enrolled**

The college has enrolled 200 Muscogee (Creek) students for the fourth quarter, 39 students were enrolled as other Native Tribes, and 12 non-native students. We had a cumulative enrollment of 260 students for the Fall Trimester of 246 students 160 were female, 86 were male. CMN had a total of 126 full-time students enrolled.

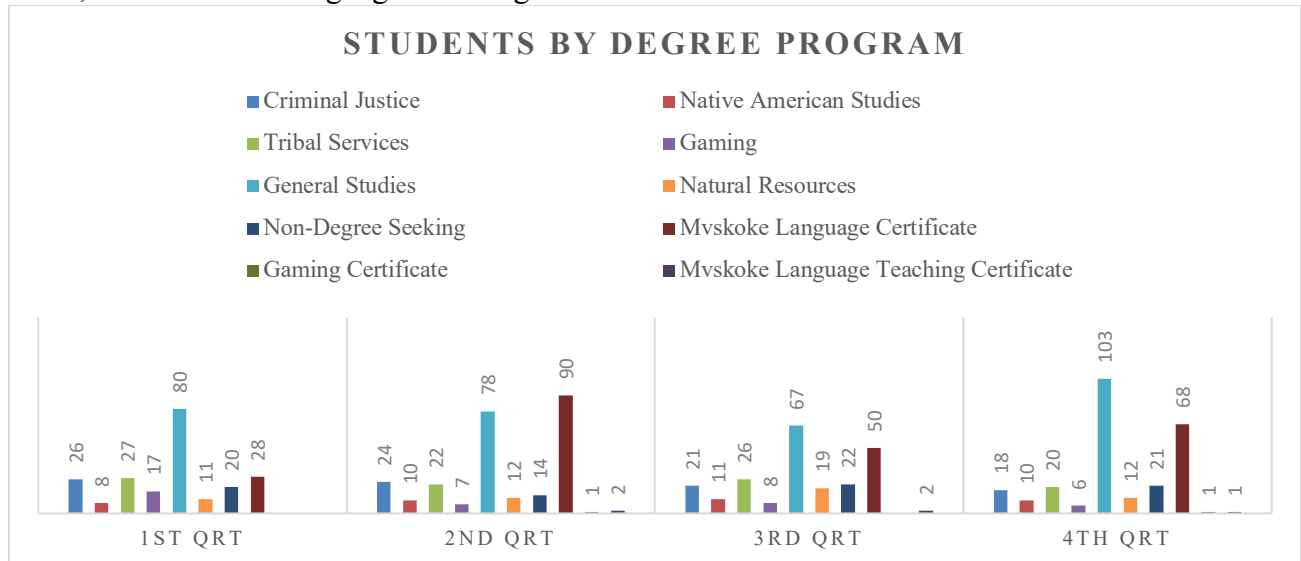


Source: CMN Enrollment Management Office 10/2023, Research Specialist

**Number of Graduates and students by Major**

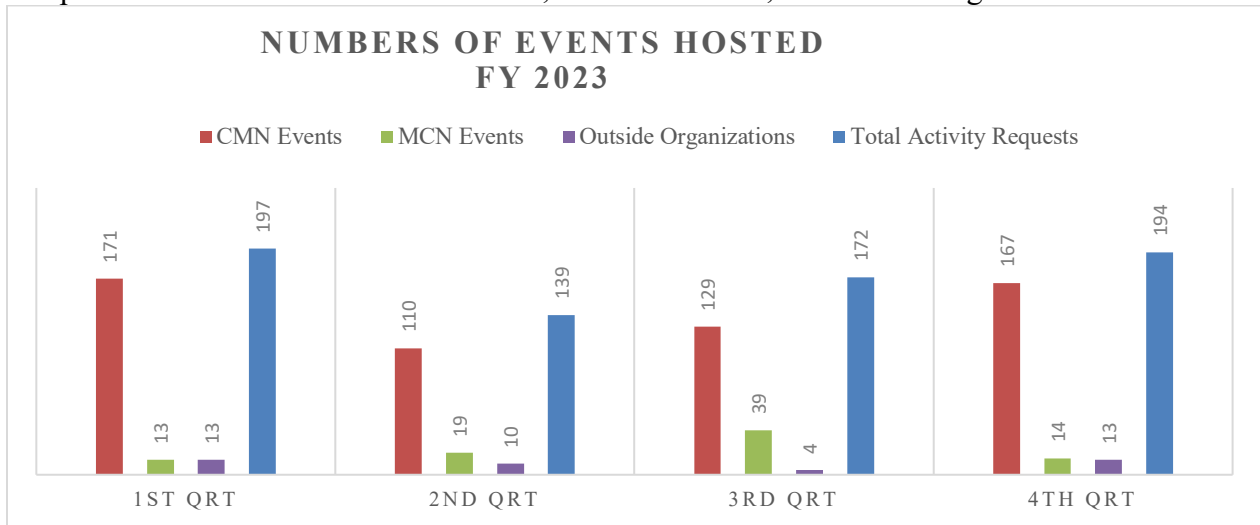
There were 15 graduates during the fourth quarter of FY 2023.

During the fourth quarter, the Fall Trimester enrollment based on six-degree programs and two certificate programs are as follows: Criminal Justice had 18, Native American Studies had 10; Tribal Services had 20; Gaming had 6, General Studies had 103; Natural Resources had 12, Non-degree seeking had 21, the Mvskoke Language Certificate program had 68, Gaming Certificate had 1, and Mvskoke Language Teaching Certificate had 1.



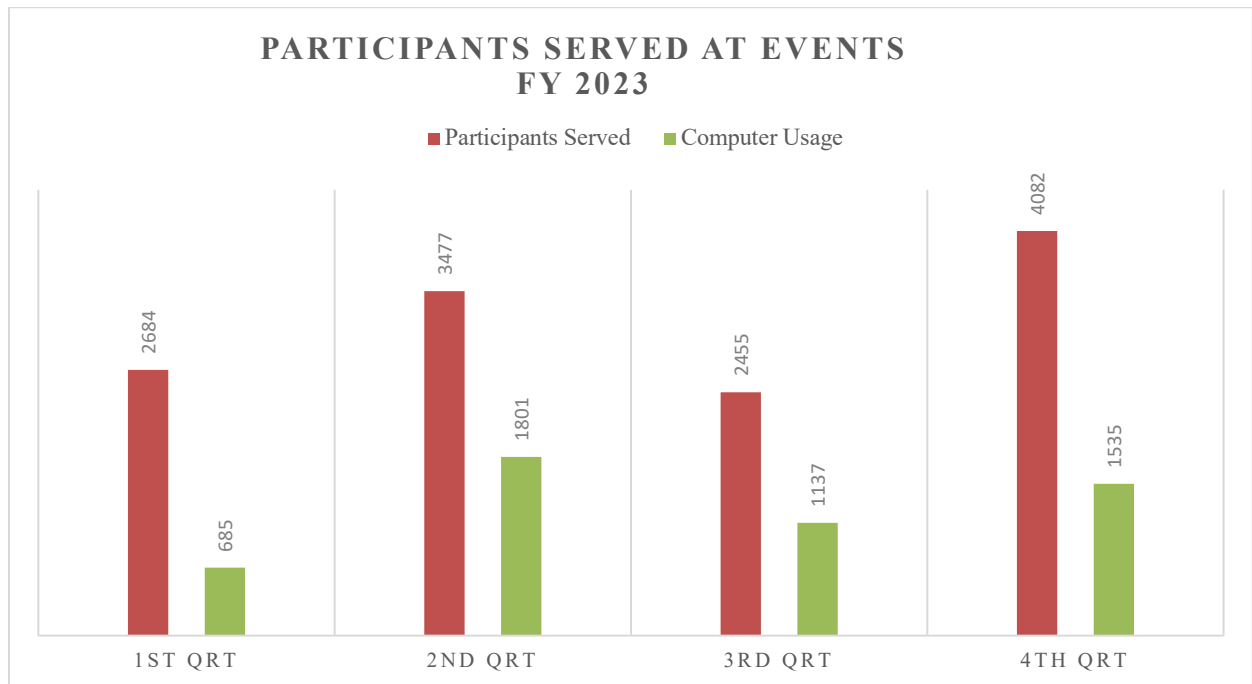
### Number of Events Hosted

For the fourth quarter of FY 2023, or Fall Trimester, the number of events held on the CMN campus was as follows: CMN Events 167, MCN Events 14, and Outside Agencies 13



Source: CMN Executive Assistant's Office 10/2023, Research Specialist

The number of Participants Served during the events hosted in the fourth quarter CMN indicates 4,082 individuals utilized our campus during the events previously reported. Computer usage was 1,535.



Source: CMN Executive Assistant's Office 10/2023, Research Specialist





MuscogeeNation.com | 800.482.1979

FY 2023 Quarterly Report | 4Q | July, August, September